

PERMIT APPLICATION

Fire Dept. Permit Fee \$ 50.00

Pursuant to Section 10-23 of the North Wilkesboro Town Code, it is unlawful for any person to operate within the corporate limits of the Town of North Wilkesboro any exhibitions, carnivals or amusement riding devices which are open to the public without first securing a permit from the Chief of Police and Town Manager to engage in any such operation.

Date of Application: _____

Name of Applicant: _____ Telephone # _____

Date of Birth: _____ Social Security # _____ Drivers License # _____

Address: _____

Name of Business: _____

Business Type: Individual Corporation Partnership Other

Business Address: _____

Telephone: _____ Cell: _____ E-mail: _____

Date of event: _____

Location of proposed event: _____

Event sponsored by: _____

Reason for event: _____

An applicant for a permit shall furnish suitable evidence of his intention and ability to comply with the following conditions:

- (a) The operator and sponsor of the carnival, circus or exhibition shall each be wholly responsible for maintaining order and for keeping the site clean, free of trash, papers and other debris. Trash containers in adequate numbers shall be placed in convenient locations for the use of the public.
- (b) The operation shall place on file with the town clerk certificates of insurance indicating that there is in effect public liability insurance covering any damages arising out of the use and operation of any and all devices and facilities operated in connection with such carnival or exhibition. * (see insurance specifications on next page)
- (c) The operator and sponsor of the carnival or exhibition shall permit a sufficient number of policemen to be admitted to such carnival or exhibition free of charge for the purpose of preserving and maintaining order.

The permit shall be in addition to any privilege license tax required by the town, and the town clerk shall not issue a privilege license or accept payment of any tax until the operator and sponsor shall have first qualified for the permit required.

ACKNOWLEDGEMENT

The statements made in the foregoing application are true to the best of my knowledge and belief.

Signature

Printed Name

Title/Position

Date

Background check completed by North Wilkesboro Police Department on this _____ day of _____, 20__.
Police Department Authorization to Issue Permit: _____

(Officer's Name)

* **CERTIFICATE OF LIABILITY INSURANCE SPECIFICATIONS:** Certificate of Liability Insurance must be on an ACORD insurance form. In the box directly above the words "Certificate Holder" on the ACORD insurance form that reads "description of operations/locations/vehicles/exclusions added by endorsement/special provisions", please list the date of the event, description of the event (circus, carnival, exhibition, etc.) and the name and location of the facility where the event is to be held. The Town of North Wilkesboro must also be listed as additional insured. See example below.

The Certificate must include an original signature by an authorized agent of the insurance company. Mail original, completed certificate to Kay Minton, Town Clerk, Town of North Wilkesboro, P O Box 218, North Wilkesboro, NC 28659.

EXAMPLE:

Description of operations/locations/vehicles/exclusions added by endorsement/special provisions

SPRING CARNIVAL HELD ON MARCH 31-APRIL 4, 2009 AT ROTARY FAIRGROUNDS, WEST PARK, HWY. 421, NORTH WILKESBORO, NC.

ADDITIONAL INSURED: TOWN OF NORTH WILKESBORO, POB 218, 832 MAIN STREET, NORTH WILKESBORO, NC 28659