

EMPLOYEE BENEFITS

ELIGIBILITY FOR VACATION, SICK LEAVE AND HOLIDAYS BEGINS THE DATE OF EMPLOYMENT. **VACATION CANNOT BE USED DURING FIRST 6 MONTHS OF FULL TIME EMPLOYMENT.**

VACATION

LENGTH OF SERVICE	HOURS PER MONTH ACCRUED
1 – 4 YEARS	6.64
5 – 9 YEARS	8.00
10 – 14 YEARS	10.00
15 – 19 YEARS	12.00
20 + YEARS	14.00

MAXIMUM ACCUMULATION - 240 HOURS OR 30 DAYS, Anything over 240 will rollover into Sick Leave.

FIRE DEPARTMENT FULL-TIME EMPLOYEES, working 24 hours shifts, shall accrue vacation at the following schedule:

Years of Service / Hours per Month Accrued

0 - 4 years	9.96
5 - 9 years	12.00
10 -14 years	15.00
15 - 19 years	18.00
20 + years	21.00

SICK LEAVE

8 HOURS PER MONTH – NO MAXIMUM ACCUMULATION

HOLIDAYS

NEW YEAR'S DAY	
MARTIN LUTHER KING'S BIRTHDAY	
GOOD FRIDAY BEFORE EASTER	
MEMORIAL DAY	
JULY 4 TH	
LABOR DAY	
VERERANS DAY	
THANKSGIVING DAY / FRIDAY AFTER	
CHRISTMAS :	FALLS ON OBSERVED
SUNDAY	MONDAY AND TUESDAY
MONDAY	MONDAY AND TUESDAY
TUESDAY	TUESDAY AND WEDNESDAY
WEDNESDAY	WEDNESDAY AND THURSDAY
THURSDAY	THURSDAY AND FRIDAY
FRIDAY	FRIDAY AND MONDAY
SATURDAY	FRIDAY AND MONDAY

LONGEVITY

(As of 6/30)

LESS THAN ONE YEAR	\$25.00
ONE – TWO YEARS	\$50.00
THREE – FOUR YEARS	1% OF BASE SALARY
FIVE – NINE YEARS	2% OF BASE SALARY
TEN – FOURTEEN YEARS	3% OF BASE SALARY
FIFTEEN – NINETEEN YEARS	5% OF BASE SALARY
TWENTY – TWENTY FOUR YEARS	6% OF BASE SALARY
TWENTY FIVE -PLUS	7% OF BASE SALARY