

Town of North Wilkesboro
Planning Board Minutes
August 8th, 2019 5:30 pm

Members Present: Parsons, Church, Cox, Nichols, Queen, Turner, and Long

BOA Present: Casey, Matthews, Hawn, Staley and Wilborn

Also Present: Kelly Coffey (High Country Council of Governments and North Wilkesboro former Interim Planner), Meredith Detsch, Planning Director and Wilson Hooper Town Manager.

Chairman Parsons called the meeting to order at 5:30 pm. Motion to dispense the reading of the minutes and approve the June 13th regular meeting minutes was made by Nichols, seconded by Church, and unanimously carried.

Chairman Parsons called for any additions or deletions to the agenda. Long made a motion to approve the agenda as presented. The motion was seconded by Cox, and unanimously carried.

The chairman noted that no one had signed in for public comment.

There was no old business to discuss.

The next agenda item was discussion of the Board of Adjustment member's terms. Discussion of bringing the Zoning Ordinance in line with the State statues was discussed. It was mentioned that nothing was dictated in the Town Code for the Board of Adjustment member's terms, only the Zoning Ordinance. Kelly Coffey presented the updated dates for all of the Board of Adjustment members with the new term limits if approved. Church made the motion to accept the proposed changes to Article III Administration, 3.2 The Boards, (B) The Board of Adjustment from five-year terms to three-year terms to match state statue 160A-388 and Long seconded the motion. The motion passed unanimously.

Their recommendation would be heard by Town Council on August 22nd at the work session with the public hearing on September 3rd.

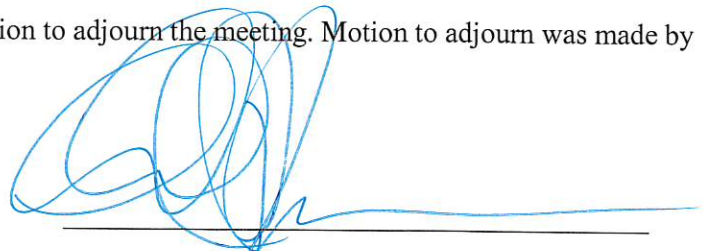
The next order of business was the discussion of terms and definition of the Planning Board. Staff members Coffey and Detsch presented the current Zoning Ordinance and Town Code that governs the Planning Board and briefly explained the limits and definition. No action was taken.

Chairman Parsons explained to Detsch in the past the Planning Director presented the board a staff report with ongoing items. Detsch did give the board an overview of the past week she has been with the Town and explained there is a potential annexation on Statesville Road and also text amendments. Chairman Parsons invited the Town Manager to introduce himself and explained the board did not usually get the opportunity have the manager at their meetings. Hooper explained he wanted to meet the board and introduced himself. Hooper explained he was with the City of Charlotte for the past twelve years and explained a project he participated in with placemaking. Coffey explained this was his last meeting with the Planning Board as he turned over the board over to Detsch. Coffey told the board he would be at the Board of Adjustment meeting on August 22nd and will still be available for assisting the Town through services provided by the High Country Council of Government.

With no further business, Chairman Parsons called for a motion to adjourn the meeting. Motion to adjourn was made by Church, seconded by Nicholas, and unanimously carried.



Meredith Detsch, Planning Director



Michael Parsons, Planning Board Chairman