

# TOWN OF NORTH WILKESBORO

## Agenda



**Regular Meeting  
March 23, 2023  
5:30 p.m.**

**Town Hall Commissioners Room  
210 9<sup>th</sup> St.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87286695958?pwd=dTJjZk1JOG01VGhET2VVSXZoNmt2OT09>

Meeting ID: 872 8669 5958

Passcode: 618851

**And YouTube:**

<https://www.youtube.com/channel/UC7NdWfFjwMjbLuarfqHDemg>

“Any individual with a disability who needs an interpreter or other auxiliary aids, please contact Debbie Pearson at 336-667-7129 ext. 3001 or email at [townclerk@north-wilkesboro.com](mailto:townclerk@north-wilkesboro.com). Please make this request 48 hours in advance of the scheduled meeting.”

Page intentionally left blank

# North Wilkesboro Commissioners Meeting Agenda

March 23, 2023

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Additions/Deletions**
- V. Approval of Agenda - (action)**
- VI. Awards and Recognitions-**
- VII. General Public Comment Period**  
*Mayor will acknowledge no more than 5 speakers. Speakers have five-minute limits.*
- VIII. Routine Business/Consent - (action)**  
*All consent items may be approved in one motion. Items requiring further discussion may be pulled and voted upon separately.*
  - A.) Approval of Minutes- Debbie Pearson, Town Clerk
  - B.) Approve a Resolution Authorizing Execution of Opioid Settlements and Approving the Supplemental Agreement for Additional Funds- Holly Minton, Town Manager
  - C.) Ordinance Declaring a Road Closure for Town-Sponsored Events- All-Star Event- and...  
Ordinance Declaring a Road Closure for Town-Sponsored Events- Concerts on the Deck Summer Series- Taylor Gann, Comm. Dev. Dir.
  - D.) Budget Amendment #14 To amend the Water Capital Reserve Fund 72, Capital Project Ordinance #2 Waterline Extension, to Wilkes Commercial Bus. Ctr. and Resolution Closing Cap Project 40 Transferring Balance to Water Fund Cap Reserve
- IX. Manager's/Town Attorney's Report/Emerging Issues**
- X. Consideration of Old Business**
- XI. Consideration of New Business-**
  - E.) Draft Audit- Craig Hopkins, Gibson & Company, P.A.
- XII. Closed Session- *If needed***
- XIII. Adjourn**

## **A. APPROVAL OF MINUTES FROM MARCH 7, 2023**

### **Approve minutes from the March 7, 2023 Commissioners Meeting**

STAFF RESOURCES: Debra W. Pearson, Town Clerk

FUNDING SOURCES: N/A

BACKGROUND: N/A

ACTION:

- Motion to approve minutes from Commissioners March 7, 2023 meeting

ATTACHMENTS:

1. March 7, 2023 Minutes

**TOWN OF NORTH WILKESBORO  
COMMISSIONERS MEETING**

**March 7, 2023**

**5:30 p.m.**

**HELD AT THE NORTH WILKESBORO BOARD OF COMMISSIONERS BOARD ROOM**

<https://us02web.zoom.us/j/87914389936?pwd=elh3bDZybmZSVWd2YTJuenpXNmtVUT09>

Meeting ID: 879 1438 9936

Passcode: 141514

**And YouTube:**

<https://www.youtube.com/channel/UC7NdWfFjwMjbLuarfqHDemg>

THERE WERE PRESENT:            Marc R. Hauser, Mayor  
   Angela Day, Commissioner  
   Andrew Palmer, Commissioner  
   Michael Parsons, Commissioner  
   Bert Hall, Commissioner  
   Otis W. Church, Mayor Pro-tem  
   Holly R. Minton, Town Manager

ALSO PRESENT:                    Daniel Johnson, Town Attorney  
   Chief Rob Thornburg, NRPD  
   Sarah Davis, Planner I  
   Meredith H. Detsch, Planning Director  
   Debra W. Pearson, Town Clerk

**CALL TO ORDER**

**I. II. III. Call to Order, Invocation, and Pledge of Allegiance** - Mayor Hauser called the meeting to order at 5:30 p.m. and delivered the Invocation. Mayor Hauser then asked North Wilkesboro Police Chief Rob Thornburg to lead in the Pledge of Allegiance. Mayor Hauser asked for a moment of silence to honor the passing of former North Wilkesboro Commissioner and Mayor, Robert L. Johnson. Former Mayor Johnson passed away March 5, 2023, after an extended illness. He was 79 years old.

**IV. Additions/Deletions to the Agenda -**

There are two additions to the agenda tonight. The first addition was to add a brief presentation by Attorney John Willardson, President of the local chapter of Kiwanis Club International. This addition came under VI. Awards and Recognitions.

The second amendment to the agenda came towards the end of the meeting when a motion was made to call for a Public Hearing regarding PARTF/Community Engagement on April 4, 2023, beginning at 5:00 p.m. This item was added to the Agenda under XI. Consideration of New Business, letter E.

**V. Approval of Agenda -**

Mayor Hauser called for a motion to approve the agenda as amended. **The motion to approve the agenda as amended for the Kiwanis Club Presentation Commissioner Church and seconded by Commissioner Hall. Motion unanimously carries. A motion to approve a second amendment to the agenda to call for a Public Hearing regarding PARTF/Community Engagement on April 4, 2023, beginning at 5:00 p.m. was made by Commissioner Parsons and seconded by Commissioner Church. Motion unanimously carries.**

**VI. Awards and Recognitions** – Town Manager Minton introduced Wilkes County Attorney and President of the local chapter of Kiwanis Club John Willardson, and welcomed him to the meeting. Mr. Willardson made a request to the Board to approve a Proclamation declaring April 3, 2023, as Kiwanis International Day. This Proclamation is in observance of 100 years the Kiwanis Club has served Wilkes County since its Charter began on April 3, 1923. Mr. Willardson read the proclamation to the board and attendees of the meeting. **Motion to approve the Proclamation Declaring April 3, 2023, as Kiwanis International Day was made by Commissioner Parsons, and seconded by Commissioner Church. Motion unanimously carries**

**VII. General Public Comment Period -**

*Mayor will acknowledge no more than 5 speakers. Speakers have five-minute limits.*  
There was no one in attendance wishing to speak.

### VIII. Routine Business/Consent - (action)

*All consent items may be approved in one motion. Items requiring further discussion may be pulled and voted upon separately.*

- A.) February 23, 2023 Commissioners' Meeting Minutes- Debbie Pearson, Town Clerk
- B.) Budget Amendments- Connie Bauguess, Finance Officer

**The motion to approve the Routine Business/Consent items was made by Commissioner Hall and the motion was seconded by Commissioner Church. Motion unanimously carries.**

### IX. Manager's/Town Attorney's Report/Emerging Issues -

*Town Manager Holly R. Minton & Town Attorney Daniel Johnson*

Town Manager Minton's report included the following:

- She informing the board there will be an information session at the Yakin Valley Market Place on March 16 at 6:00 p.m. Staff will be talking about the All-Star Race Week and Fan Fest for 2023., and will be taking feedback from the community about how they would like to be involved. We will also address the Downtown Social District to answer any questions. Other topics of discussion will be "Cyclovia", the Cruise In's, the Farmer's Market, Shine to Wine, and Concerts On The Deck. There is also a surprise announcement to be made. Town Manager Minton said she would like for everyone to attend next Thursday's event being held at the Yadkin Valley Market Place beginning at 6:00 p.m. Refreshments will be available.
- Requests for quotes "RFQ"s for the raw water intake have been sent out. A letter of intent for funding has been received from the NC Department of Environmental Quality.
- Staff is still applying for funding for Smoot Park PARTF. Council will need to call a special meeting to conduct a Public Hearing for community engagement. The board will take a look at March 23 or April 24, 2023, to conduct that Public Hearing.
- The North Wilkesboro Fire Chief position has been advertised. This is a part-time position as budgeted for this fiscal year. Applications will be accepted for the next forty-five days.
- The North Wilkesboro Fire Department has an application for a grant that staff would like for the board to consider allowing them to apply for. It requires a 50/50 match of \$25,000. Town Manager Minton states if the grant is approved the town will be able to match the grant. The matching funds would come from the contingency fund. This grant is to purchase air packs needed by the firefighters.
- Town Manager Minton reports that concerns are being heard from the community in regard to downtown parking. North Wilkesboro Police Chief Thornburg has come up with some possible solutions. Ms. Minton says more information will be available closer to the end of the month and she requests a little more time to come up with possible solutions to these issues. Manager Minton wants to assure the community their voice is being heard.

#### *Emerging Issues:*

Town Manager Minton's report including the need to call for a special meeting in March or April to discuss PARTF for Smoot Park prompted Commissioner Parsons to ask to amend the agenda at this time and add a request to call for a public hearing placing it on the agenda as **Consideration of New Business, Item E. Commissioner Parsons made a motion to amend the agenda in order to add this item under Consideration of New Business, Item E., and to call for a Special Meeting to conduct a public hearing for April 4, 2023 in regard to PARTF/Community Engagement. Commissioner Church seconded the motion. Motion to amend the agenda as stated unanimously carries.**

Commissioner Palmer inquired about mowing this season. He hopes the town can "up our standards" with performance measures on mowing. He stated he feels this increases confidence in the community. Town Manager Minton reports the town is sending out bids for mowing. Currently, the Hwy 268 corridor will be mowed by Cutting Edge Lawn and Landscape through the next budget cycle. Some town-owned property is being serviced by Airport Road Landscaping and the balance is being mowed by town staff.

*Town Attorney Daniel Johnson has nothing to report.*

### X. Consideration of Old Business-

- C.) Conduct Public Hearing on Alleyway/Street Closing- Planning Director Detsch.

At 5:55 Mayor Hauser declared the floor open for a Public Hearing to consider the approval of the Resolution to Close Rainbow Street/Alleyway. The property owner, Mr. Gray Elledge wishes to close this section of the property. The property is within the Town of North Wilkesboro's ETJ, therefore a municipality can close a property that is not within the city limits if requested by the property owner and approved by the board of adjustment to be heard by the board of commissioners. NCDOT does not claim this road as part of its system. The County of Wilkes referred this applicant to the Town of North Wilkesboro to facilitate the closure. A Resolution of Intent to Close an Alleyway/Street was approved by the Commissioners on February 7, 2023. Town staff has followed all statutory requirements for this closure by way of newspaper advertising and letters of notice sent out to the owners of abutting properties. Tonight, Commissioners are asked to approve the resolution to close an unopened street or alleyway in the town's ETJ. With no comments or

concerns, Mayor Hauser declared the floor closed to the Public Hearing and asked for a motion to approve the resolution. **Motion to approve a Resolution of the Board of Commissioners of the Town of North Wilkesboro to Close an Unopened Street or Alley in the Town's ETJ was made by Commissioner Church and seconded by Commissioner Hall. Motion unanimously carries.**

**XI. Consideration of New Business –**

C.) Consideration of Agreement between Wilkes County and the Town of North Wilkesboro for Utility Improvements on Hwy 115. Town Manager Minton-

Wilkes County Government has approached the Town of North Wilkesboro to share in costs associated with NCDOT Project R-5759, which includes utility improvements to be completed with the widening of Hwy. 115. WK Dickson and the county wish to capitalize on the Hwy. 115 corridor changes that are being done by NCDOT for cost savings of the Speedway wastewater project. The County of Wilkes is asking that we absorb \$385,000. in improvements to the wastewater system within the footprint of the Town of North Wilkesboro on Hwy. 115. The county will cover the balance of the costs outside of the \$385,000. Return on investment is difficult to determine at this time. Leanne Nixon with the EDC and Thomas Salley with Wilkesboro Tourism is working to figure out metrics and are working with NC State and SMI to determine how to measure the economic impact. It is thought that on a typical race day, the town would earn anywhere from \$1000 to \$1700 in wastewater fees. Last year July to September the town saw a 29% spike in sales tax. Even with these upgrades, the impact of development remains uncertain. Pipe upgrade costs will be around \$114,000., the pump station upgrades at the speedway road marker are estimated at \$320,000., and approximately a cost of \$900,000. for a force main pipe. The town is being asked to pay for one-fourth of the costs of these upgrades. The town would be able to allocate \$128,400 annually over the next three years to pay for this project without incurring debt service. This money will not be due until the completion of the project.

The town will also be responsible for its water pipes which involve upgrading 2400 feet of pipe from eight-inch to twelve-inch pipe. Planned improvements will come at a cost of \$96,000 in betterment to the NCDOT. This is a separate project from the Speedway Project. The town will also incur costs to install street lighting and pay for the maintenance of sidewalks that will be created by NCDOT. Town Manager Minton commented, "building this infrastructure will increase the town's potential for growth".

E.) Call for a Public Hearing in regards to PARTF/Community Engagement to be held April 4, 2023.

This item was added to the agenda earlier tonight. **An earlier motion to amend the agenda to add Item E. and to Call for a Public Hearing regarding PARTF/Community Engagement on April 4, 2023, was made by Commissioner Parsons and seconded by Commissioner Church. The motion unanimously carries.** The Public Hearing will be held in the Commissioners Board Room on that date, beginning at 5:00 p.m.

**XII. Closed Session- *No closed session tonight.***

**XIII. Adjourn-**

**With no other comments or concerns, Mayor Hauser called for a motion to adjourn. The motion to adjourn the meeting was made by Commissioner Church and seconded by Commissioner Hall. The meeting adjourned at 6:20 p.m.**

\_\_\_\_\_  
Marc R. Hauser, MAYOR

\_\_\_\_\_  
Debra W. Pearson, Town Clerk

Approved: \_\_\_\_\_

## **B. RESOLUTION AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS**

**Commissioners will be asked to approve a resolution authorizing execution of opioid settlements and approve the supplemental agreement for additional funds between the state of NC and local governments on proceeds relating to the settlement of opioid litigation..**

STAFF RESOURCES: Holly R. Minton, Town Manager

FUNDING SOURCES: N/A

### **BACKGROUND:**

- As of 2020 in Wilkes County, the overdose death rate was 25 per 100,000, the overdose emergency department visit rate was 137 out of 100,000, the overdose death illicit drug involvement rate was 71 out of 100, and the percent of people prescribed opioids was 17 out of 100. Certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct. Representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Supplemental Agreement for Additional Funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements.

### **ACTION:**

- Commissioner Approval of Resolution by the Town of North Wilkesboro

### **ATTACHMENTS:**

1. Resolution by The Town Of North Wilkesboro Authorizing Execution of Opioid Settlements and Approving the Supplemental Agreement for Additional Funds Between The State of NC and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation



**RESOLUTION BY THE TOWN OF NORTH WILKESBORO  
AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS AND APPROVING THE  
SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF  
NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE  
SETTLEMENT OF OPIOID LITIGATION**

**WHEREAS**, the opioid overdose epidemic had taken the lives of more than 32,000 North Carolinians (2000-2021);

**WHEREAS**, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

**WHEREAS**, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

**WHEREAS**, as of 2020 in Wilkes County, the overdose death rate was 25 per 100,000, the overdose emergency department visit rate was 137 out of 100,000, the overdose death illicit drug involvement rate was 71 out of 100, and the percent of people prescribed opioids was 17 out of 100; and

**WHEREAS**, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct; and

**WHEREAS**, settlements have been reached in litigation against Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors named in these Settlements; and

**WHEREAS**, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Supplemental Agreement for Additional Funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements; and

**WHEREAS**, by joining the settlements and approving the SAAF, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

**WHEREAS**, it is advantageous to all North Carolinians for local governments, including Wilkes County and its residents, to sign onto the settlements and SAAF and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the state and this county to help abate the harm; and

**WHEREAS**, the SAAF directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic, while ensuring that these resources are used in an effective way to address the crisis;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners of The Town of North Wilkesboro hereby authorizes the Town Attorney to execute all documents necessary to enter into opioid settlement agreements with Walmart, Walgreens, CVS, Allergan, and Teva, to execute the SAAF, and to provide such documents to Rubris, the Implementation Administrator.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2023.

---

Marc Hauser, Mayor  
Town of North Wilkesboro

ATTEST:

---

Debra W. Pearson, Town Clerk

**SEAL**

## C. ROAD CLOSURES FOR FAN FEST AND CONCERTS ON THE DECK SERIES

**Pass ordinances to temporarily close CBD Loop for the following events: Fan Fest and Concerts on the Deck.**

STAFF RESOURCES: Taylor Gann, Community Development Director

FUNDING SOURCES: N/A

### BACKGROUND:

- NCDOT requires towns to pass an ordinance when temporarily closing a DOT-maintained street or roadway for special events held by or sponsored by towns.
- Closing the CBD Loop from 9<sup>th</sup> to 6<sup>th</sup> Street during Fan Fest on May 18<sup>th</sup> from 2:00 pm to 10:00 pm will provide adequate space for festival activities and additional safety for attendees.
- Closing the CBD Loop from 9<sup>th</sup> to 7<sup>th</sup> Street during Concerts on the Deck ensures greater security and prevents loud automobiles from interfering with festivities.

### ACTION:

- Staff requests the Board approve the attached ordinance to temporarily close the CBD Loop for Fan Fest on May 18<sup>th</sup>.
- Staff requests the Board approve the attached ordinance to temporarily close the CBD Loop for Concerts on the Deck dates.

### ATTACHMENTS:

1. Ordinance declaring road closure for a town-sponsored event (Fan Fest)
2. Ordinance declaring road closure for town-sponsored events (Concerts on the Deck)



Town of North Wilkesboro  
North Carolina

#### ORDINANCE

#### AN ORDINANCE DECLARING A ROAD CLOSURE FOR TOWN-SPONSORED EVENTS

WHEREAS, the Town Council of North Wilkesboro acknowledges a tradition of providing annual events for the pleasure of its citizens; and

WHEREAS, the Town Council of North Wilkesboro acknowledges its citizens realize a financial benefit from holding annual Town sponsored events; and

WHEREAS, the Town Council of North Wilkesboro acknowledges these Town sponsored events require approximately two (2) hours to install signing and traffic control, and also requires approximately two (2) hours for removing signs, traffic control, and litter;

NOW THEREFORE BE IT ORDAINED by the Town Council of North Wilkesboro pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set forth below on the following described portion of a State Highway System route:

Date(s): Thursday, May 18<sup>th</sup>, 2023

Times: 2:00 p.m. to 10:00 p.m.

Route Description: CBD Loop between 9<sup>th</sup> Street and 6<sup>th</sup> Street

This ordinance is to become effective when signs are erected giving notice of the limits and times of said events, and implementation of adequate traffic control to guide vehicles around the route.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Marc R. Hauser, MAYOR

ATTEST:

\_\_\_\_\_  
Debra W. Pearson, Town Clerk



Town of North Wilkesboro

North Carolina

ORDINANCE

AN ORDINANCE DECLARING A ROAD CLOSURE FOR TOWN-SPONSORED EVENTS

WHEREAS, the Town Council of North Wilkesboro acknowledges a tradition of providing annual events for the pleasure of its citizens; and

WHEREAS, the Town Council of North Wilkesboro acknowledges its citizens realize a financial benefit from holding annual Town sponsored events; and

WHEREAS, the Town Council of North Wilkesboro acknowledges these Town sponsored events require approximately two (2) hours to install signing and traffic control, and also requires approximately two (2) hours for removing signs, traffic control, and litter;

NOW THEREFORE BE IT ORDAINED by the Town Council of North Wilkesboro pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set forth below on the following described portion of a State Highway System route:

Date(s): Saturday, June 17<sup>th</sup>, 2023; Saturday, July 15<sup>th</sup>, 2023; Saturday, August 19<sup>th</sup>, 2023; Saturday, September 16<sup>th</sup>, 2023; Saturday, October 21<sup>st</sup>, 2023

Times: 5:00 p.m. to 11:00 p.m.

Route Description: CBD Loop between 9<sup>th</sup> Street and 7<sup>th</sup> Street

This ordinance is to become effective when signs are erected giving notice of the limits and times of said events, and implementation of adequate traffic control to guide vehicles around the route.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Marc R. Hauser, MAYOR

ATTEST:

\_\_\_\_\_  
Debra W. Pearson, Town Clerk

**D. ORDINANCES #14 & #2, AND RESOLUTION CLOSING CAPITAL PROJECT 40 WATER LINE EXTENSION**

**Budget amendment #14 to amend Water Cap Reserve Fund 72, Project Ordinance Amendment #2 Water Line Extension to Wilkes Commercial Bus. Ctr., and Resolution Closing Cap Pro. 40 Water Line Extension and Transferring Unexpended Balance to the Water Fund Cap Reserve.**

STAFF RESOURCES: Connie Bauguess, Finance Officer

FUNDING SOURCES: N/A

BACKGROUND: N.A

ACTION:

- Approve Budget Ordinance, Project Ordinance, and Resolution Closing Project 40

ATTACHMENTS:

- 1 Amendment to Budget Ordinance FY 6/30/23 Budget Amendment #14 transferring funds from Fund 40 Waterline Ext. to Wilkes Commercial Business Ctr. to Fund 72 Water Capital Reserve Fund.
- 2 Project Ordinance Amendment #2 Capital Project Ordinance Waterline Extension to Wilkes Commercial Business Ctr (RIVER ROAD/LIBERTY CHURCH RD.)
- 3 Resolution Closing Capital Project 40 Water Line Extension Wilkes Commercial Business Center and Transferring Unexpended Balance to the Water Fund Capital Reserve

TOWN OF NORTH WILKESBORO  
AMENDMENT TO BUDGET ORDINANCE  
FISCAL YEAR ENDING 6/30/2023  
BUDGET AMENDMENT #14

BE IT ORDAINED by the Governing Board for the Town of North Wilkesboro, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

SECTION 1. To amend the Water Capital Reserve Fund 72 budget as follows:

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>FINAL BUDGET</u>
72-3980-9040 Transfer from Project Fund 40 Waterline Extension to Wilkes Commercial Business Center	-0-	\$31,859.03	\$31,859.03
72-4000-6020 Transfer to Capital Project Fund	-0-	\$31,859.03	\$31,859.03

Budget transfer of remaining funds from Fund 40 Waterline Extension to Wilkes Commercial Business Center to Fund 72 Water Capital Reserve Fund.

SECTION 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and the Finance Officer for their direction.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Marc R. Hauser, MAYOR

ATTEST:

\_\_\_\_\_  
Debra W. Pearson, Town Clerk

**TOWN OF NORTH WILKESBORO  
 CAPITAL PROJECT ORDINANCE  
 WATERLINE EXTENSION TO WILKES COMMERCIAL BUSINESS CENTER  
 (RIVER ROAD/LIBERTY CHURCH RD.)  
 AMENDMENT 2**

**BE IT ORDAINED** by the Board of Commissioners of the Town of North Wilkesboro, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following amendment to capital project ordinance is hereby adopted.

SECTION 1. The project authorized is the Waterline Extension project to Wilkes Commercial Business Center, (River Rd./Liberty Grove Rd.)

SECTION 2. The officers of this unit are hereby directed to proceed with the project within the terms of the budget contained herein.

SECTION 3. The following revenues are to be amended:

Revenues:

	<u>Original Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Contribution from Wilkes County	\$288,423	-\$423	\$288,000
Transfer from Other Funds	\$238,000	-0-	\$238,000
 Total	 <u>\$526,423</u>	 <u>-\$423</u>	 <u>\$526,000</u>

SECTION 4. The following expenditures are to be amended:

Professional Services	\$ 34,000	-\$ 3,450.50	\$ 30,549.50
Construction	\$458,423	\$ 5,168.47	\$ 463,591.47
Contingencies	\$ 34,000	-\$34,000	-0-
Transfer Out	-0-	\$31,859.03	\$ 31,859.03
 Total	 <u>\$526,423</u>	 <u>-\$423</u>	 <u>\$ 526,000</u>

SECTION 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to provide the accounting required by any agreement associated with this project.

SECTION 6. Copies of this Capital Project Ordinance Amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for direction in carrying out this project.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2023.\_

\_\_\_\_\_  
 Marc R. Hauser, Mayor

ATTEST:

\_\_\_\_\_  
 Debra W. Pearson, Town Clerk



**RESOLUTION CLOSING CAPITAL PROJECT 40, WATER LINE EXTENSION WILKES  
COMMERCIAL BUSINESS CENTER AND TRANSFERRING UNEXPENDED  
BALANCE TO THE WATER FUND CAPITAL RESERVE**

**WHEREAS**, the Water Line Extension Wilkes Commercial Business Center Project, Fund 40, has been completed; and

**WHEREAS**, Fund 40 has a remaining unexpended balance that must be transferred to the Water Fund Capital Reserve; and

**WHEREAS**, Fund 40 must be formally closed;

**NOW, THEREFORE, BE IT RESOLVED** that the Town of North Wilkesboro Town Board does hereby close the following project(s) and transfer the total of \$31,859.03 to the Water Fund Capital Reserve:

PROJECT  
Water Line Extension Wilkes Commercial Business Center, Fund 40

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Marc Hauser, Mayor

ATTEST:

\_\_\_\_\_  
Debra W. Pearson, Town Clerk

**E. DRAFT AUDIT- GIBSON & COMPANY, P.A.**

**Gibson and Company, P.A. Audit Report**

STAFF RESOURCES: Craig Hopkin, Gibson & Company, P.A.

FUNDING SOURCES: N/A

BACKGROUND: N/A

ACTION: N/A

- Discussion only.

ATTACHMENTS:

1. Anticipate the arrival and distribution of the audit on March 20, 2023.