

TOWN OF NORTH WILKESBORO

Agenda



**Board Work Session Meeting
Thursday, November 21, 2019**

**5:30 p.m.
Town Hall**

Town of North Wilkesboro Board of Commissioners
Work Session Agenda
November 21, 2019

I. Call to Order

II. Invocation

III. Pledge of Allegiance

IV. Additions/Deletions

V. Approval of Agenda (action)

VI. Work Items

- 1.) Surplus Property Disposal – Connie Bauguess
- 2.) Marketplace Mural Update – Crystal Keener, Ashley Barton
- 3.) Extending Watershed Protections for Intake Project – Meredith Detsch
- 4.) December 3 Organizational Meeting and New Board Preview – Debbie Pearson

VII. Adjourn

1. SURPLUS PROPERTY DISPOSAL

Hear an update on the town's plan to dispose of unneeded, surplus personal property, and;

Consider passing a resolution declaring the listed property as surplus and authorizing its disposal

STAFF RESOURCES: Wilson Hooper, Town Manager
Connie Bauguess, Finance

FUNDING SOURCES: N/A

BACKGROUND:

- The town wishes to dispose of certain items of unneeded, surplus personal property.
- These items include vehicles, appliances, and electronics that due to their age and condition are no longer in use by the town.
- NC state statute requires that public property be disposed of in a manner that maximizes the value to the taxpayers.
- For this round of disposal, the Town Manager recommends using two statutorily approved methods:
 - Donation to non-profit, authorized under NCGA 160A-280 – the Town Manager recommends donating an unused, non-functioning icemaker to Catawba Valley Community College for educational use.
 - Public auction, authorized under NCGA 160A-270 – the Town Manager recommends utilizing the online auction site GovDeals to auction items listed in attachment 2 and others previously deemed surplus by the Board.
- Per the statutes, each method of sale requires a notification period of at least ten days after the governing board gives authorization.
- Revenue received from the sale of these items will be returned to the General Fund.

ACTION:

- This item is for information only.
- The Board will be asked to declare these items surplus at its next Regular Meeting.

ATTACHMENTS:

- 1.) Draft resolution declaring item surplus for donation
- 2.) Draft resolution declaring property surplus for auction

RESOLUTION 2019-13
DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING IT BE DISPOSED OF
BY THE TOWN MANAGER BY DONATING TO CATAWBA VALLEY COMMUNITY
COLLEGE

WHEREAS, The Board of Commissioners of the Town of North Wilkesboro hereby declares the following property surplus and desires to dispose of certain surplus property of the Town;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners that:

- The following described property is hereby declared surplus to the needs of the Town of North Wilkesboro:
- Manitowoc Ice Maker – Model S170
- The Town Manager is authorized to dispose of the described property by donating the ice maker to the Catawba Valley Community College.
- The Town Clerk shall publish notice summarizing this Resolution in accordance with G.S. 160A-280.

Duly adopted this _____ day of December, 2019.

Robert L. Johnson, MAYOR

ATTEST:

Debra W. Pearson, TOWN CLERK

**RESOLUTION 2019-12
DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING IT BE
DISPOSED OF BY THE TOWN MANAGER**

WHEREAS, The Board of Commissioners of the Town of North Wilkesboro hereby declares the following property surplus and desires to dispose of certain surplus property of the Town;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners that:

- The following described property is hereby declared surplus to the needs of the Town of North Wilkesboro:
 - 2004 White Ford Taurus, VIN# 1FAFP53U54A151634
 - 2002 White Ford F-350 Diesel, (Old Ambulance) VIN# 1FDWF36F22EC18836
 - 2006 Blue Chevy Impala, VIN# 2G1WS551X69321652
 - Magnavox TV, Martin Yale letter folding machine, Royal shredder, Brother Intellifax fax machine, Dell printer, Brother HL-5250DN printer. Sold as a lot of miscellaneous items.
 - The Town Manager is authorized to dispose of the described property by electronic public auction.
3. The Town Clerk shall publish notice summarizing this Resolution in accordance with G.S. 160A-270.

Duly adopted this _____ day of December, 2019.

Robert L. Johnson, MAYOR

ATTEST:

Debra W. Pearson, TOWN CLERK

2. MARKETPLACE MURAL UPDATE

Hear an update on the town's plan to complete the mural at the Yadkin Valley Marketplace

STAFF RESOURCE: Wilson Hooper, Town Manager
Crystal Keener, Tourism and Marketing
Ashley Barton, Wilkes Art Gallery

FUNDING SOURCE: N/A

BACKGROUND:

- In 2016 the town of North Wilkesboro, in partnership with the Downtown North Wilkesboro group and the Wilkes Art Gallery, selected artist Will Davis to paint a large mural on the Yadkin Valley Marketplace wall.
- No contract was signed. To date the Mr. Davis has been paid \$13,000 for the work that has been completed.
- As of this date, however, the mural is only partially completed.
- The oral agreement with Mr. Davis gives him until December 31, 2019 to complete the mural.
- In anticipation of the mural not being completed by the deadline, staff from the town and the Wilkes Art Gallery have worked together to come up with a strategy for completing the mural.
- This strategy will see the mural wall divided into sections, with each section completed by different artists.
- At the Work Session, the Town Manager will walk the Board through his proposed strategy for completing the mural.

ACTION:

- The presentation is for information only.
- This process included several components that will require Board approval in the coming months.

ATTACHMENT:

- 1.) Proposed strategy timeline

STRATEGY FOR COMPLETING YADKIN VALLEY MARKETPLACE MURAL

GOAL: Complete the mural in phases utilizing community participation.

Fall 2019 – Wilkes Art Gallery (WAG) will retain an artist to design and produce a mural on a 153 ft. X 14.8 ft. portion of the west end of the wall (***IN PROGRESS***)

Fall 2019 – Town of North Wilkesboro (TONW) will work with Wilkes Early College students to develop a piece for a 95.8 ft. X 14.8 portion of the east end of the wall using leftover paint and other donated supplies. (***IN PROGRESS***)

Fall 2019 – TONW will present strategy for completing the entire wall to Board of Commissioners for feedback.

Winter 2019 – WAG artist and Wilkes Early College artists present concepts to Board of Commissioners for approval.

Winter 2019/2020 – WAG and TONW staff prepare guidelines for community participation in mural, including process for submitting proposals and getting Board of Commissioners approval.

Winter 2020 – WAG and TONW staff create strategy for recruiting community artists to work on mural.

Winter 2020 – Board of Commissioners approve participation guidelines and recruiting strategy.

Spring 2020 – WAG and Wilkes Early College artists perform work.

Spring 2020-ONWARD – WAG and TONW recruit artists. TONW reviews concepts as they are submitted and, if accepted, schedules work on the wall.

Stipulations:

- 1.) All participants will be asked to sign a waiver indemnifying the TONW from any liability while participants are working on the mural.
- 2.) All work, including intellectual property, becomes property of the town. Artists retain the right to display and publish images of the work.
- 3.) All concepts must be presented and approved by the Board of Commissioners (or their designee) to establish the work as government speech. The wall is not considered a public forum.

3. INTAKE PROJECT UPDATE

Hear an update on the process for updating the town's zoning code to establish watershed protections for the Yadkin River as required by the State of North Carolina for the Yadkin River Intake Project, and;

Hear an update on corresponding intergovernmental matters related to the Yadkin River Intake Project.

STAFF RESOURCES: Meredith Detsch, Planning
Wilson Hooper, Town Manager

FUNDING SOURCES: N/A

BACKGROUND:

- In order for the town to build the planned raw water intake along the Yadkin River, the state must first reclassify this stretch of the river as a safe drinking water source.
- To do so, water quality protections already on the books in the three jurisdictions (North Wilkesboro, Wilkesboro, and Wilkes County) must be extended to new land area within those jurisdictions.
- On November 4, North Wilkesboro requested that Wilkesboro update its zoning ordinance to extend protections, and is working on follow up items requested by the Wilkesboro Town Council at that time.
- On November 14 the North Wilkesboro Planning Board considered the request to update the town's own zoning ordinance, passing a resolution supporting an update to the code for this purpose. However, full approval of the update was postponed until the group's next meeting so that the Planning Board members could familiarize themselves with the particulars of the update.
- On November 18, North Wilkesboro requested that Wilkes County update its water protection ordinance to extend protections to new geography within the county.
- The Town Manager wishes to update the Board on the status of the project and clarify some details shared at previous meetings.

ACTION:

- The presentation is for information only.
- Once approved by the Planning Board, the Board of Commissioners will be asked to schedule a public hearing and approve the updates at a future Regular Meeting.

4. DECEMBER 3 ORGANIZATIONAL MEETING AND NEW BOARD PREVIEW

Receive an update from staff on the upcoming swearing-in of newly elected Board of Commissioners at the new Board's statutorily required Organizational Meeting, and discuss other matters as it pertains to the work and constitution of the new Board of Commissioners.

STAFF RESOURCES: Town Clerk, Debbie Pearson
Town Manager, Wilson Hooper

FUNDING SOURCES: N/A

BACKGROUND:

- North Carolina General Statutes require that newly elected municipal governing boards hold an organizational meeting “on the date and at the time of the first regular meeting in December after the results of the municipal election have been certified,” which is Tuesday, December 3 for the town or North Wilkesboro.
- Statute also requires that “newly elected...councilmen shall qualify by taking the oath of office” during this meeting.
- It is recommended that the new Board also recognize the outgoing Commissioners at the Organizational Meeting.
- Also, at this time the Town Manager requests that the Commissioners consider dates during the first two weeks of December to hold a morning long orientation session with staff.
- Commissioners may also take this time to discuss other matters as it pertains to the new Board such as the establishment of subcommittees, appointments to vacant advisory board posts, and meeting schedule.

ACTION:

- The presentation is for information only.