

**TOWN OF
NORTH WILKESBORO
BOARD OF COMMISSIONERS
AGENDA**



Regular Board Meeting

January 6th 2026

5:30 p.m.

Town Hall Commissioners

Room 210 9th Street.

“Any individual with a disability who needs an interpreter or other auxiliary aids, please contact Dylan Blankley at 336-667-7129 ext. 3001 or email at townclerk@northwilkesboronc.gov. Please make this request 48 hours in advance of the scheduled meeting.”



**Town of North Wilkesboro
Commissioners Meeting Agenda
January 6, 2025**

I. Call to Order

II. Invocation

III. Pledge of Allegiance

IV. Additions/Deletions

V. Approval of Agenda - (action needed)

VI. Awards and Recognitions

A.) Proclamation for America 250- *Randy Huffman, Mayor*

VII. General Public Comment Period -

The mayor will acknowledge no more than five speakers. Speakers have five-minute limits.

VIII. Routine Business/Consent - (action needed)

All consent items may be approved in one motion. Items requiring further discussion may be pulled and voted upon separately.

B.) Board of Commissioners Special Meeting Minutes April 8, 2025- *Dylan Blankley, Town Clerk*

C.) Board of Commissioners Regular Meeting Minutes November 6, 2025- *Dylan Blankley, Town Clerk*

D.) Board of Commissioners Regular Meeting Minutes December 2, 2025- *Dylan Blankley, Town Clerk*

E.) Approval of Amended 2026 Holiday Calendar- *Dylan Blankley, Town Clerk*

F.) Request to Surplus Town-Owned Property- *Eddie Holland, Town Manager*

IX. Town Manager's Report/Emerging Issues –

Town Manager Eddie Holland & Town Attorney Victoria Brooks

- Helene Local Government Capital Grant Program.
- Fire Insurance Classification.
- North Wilkesboro Fire Department Update.
- Ethics Training.
- Topics as necessary to inform the community and Board of

Commissioners on town operations.

X. Consideration of Old Business-

G.) Prohibition Hot Rod and Moonshine Festival Road Closure Request- *Alyssa Billings, Community Development Coordinator*

XI. Consideration of New Business-

H.) Wilkes County Farmers Market Annual Update- *Taylor Berry, Community Development Director*

I.) Certificate of Sufficiency & Call for Public Hearing on 271 Boone Trail- *Dylan Blankley, Town Clerk*

J.) Postponed Public Hearing on Rezoning Request for Parcel ID 1402449 off of Shaver & Cedar Street- *Joseph Kamperman, Planning Director*

K.) Acceptance of Grant Funding for 2025 EPA Brownfield Cleanup Grant- *Joseph Kamperman, Planning Director*

L.) Quote for Replacement Lighting in North Wilkesboro Town Hall- *Eddie Holland, Town Manager*

M.) Request to Accept Grant Funding for NC Leads Program- *Brad Mathis, Police Chief*

N.) Smoot Park Project Update- *Nate Reavis, Parks & Recreation Director & Dylan Blankley, Assistant Town Manager*

O.) North Wilkesboro Fire Department 2026 Volunteer Fire Grant Fund Application- *Robby Gentle, Fire Chief*

XII. Consideration of Board Business-

P.) North Wilkesboro Board of Commissioners, Commissioner Appointments- *Randy Huffman, Mayor*

Q.) Discussion of Board of Commissioners Meeting Location- *Randy Huffman, Mayor*

XIII. Closed Session- (if needed)

Conduct a closed session according to NCGS 143-318.11 (a) (3) for the purposes of attorney-client privilege, 143-318.11(a) (4), for the purposes of economic development, and 143-318.11 (a) (6), for a personnel matter.

XIV. Adjourn

VI. Awards and Recognitions

A.) Letter of Proclamation for America 250- *Randy Huffman, Mayor*

STAFF RESOURCES: Randy Huffman, Mayor

BACKGROUND:

- The following is a Letter of Proclamation for America 250.

ACTION:

- Mayor to read a Letter of Proclamation for America 250.

ATTACHMENTS:

1. Letter of Proclamation for America 250.



PROCLAMATION RECOGNIZING 2026 AS A YEAR OF
CELEBRATION OF AMERICA 250
IN NORTH WILKESBORO, NORTH CAROLINA

WHEREAS, 2026 marks the 250th anniversary of the founding of the United States and the signing of the Declaration of Independence on July 4th 1776; and

WHEREAS, this semi quincentennial milestone, known as America 250, provides an opportunity for communities across the nation to reflect on our shared history and the founding principles of liberty, justice, and opportunity that continue to shape our national character; and

WHEREAS, the Town of North Wilkesboro recognizes the important role that small towns and local citizens have played and continue to play in shaping the character, values, and future of our nation; and

WHEREAS, America 250 encourages civic engagement education, volunteerism, and community pride while honoring our stories, cultures, and contributions that form the American experience; and

WHEREAS, recognizing America 250 enhances public understanding of our shared past and strengthens community participation in historic remembrance;

NOW, THEREFORE BE IT RESOLVED, that I, Randy Huffman, Mayor of North Wilkesboro, on behalf of the Board of Commissioners of the Town of North Wilkesboro, do hereby proclaim 2026 as

The Year of America 250

in the Town of North Wilkesboro and commend its observance to all residents.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the North Wilkesboro Board of Commissioners encourages all residents, civic organizations, businesses, and community groups to participate in commemorative activities, educational programs, and celebrations that recognize this historic event and affirms the commitment to the ideals of the United States of America.

PROCLAIMED THIS 6th DAY OF JANURARY, 2026.

Randy C. Huffman, Mayor

J. Dylan Blankley, Town Clerk

VIII. Routine Business/Consent Agenda (*action needed*)

Approve the below items in the routine business/consent agenda that include the following:

- B.) Board of Commissioners Special Meeting Minutes April 8, 2025- *Dylan Blankley, Town Clerk*
- C.) Board of Commissioners Regular Meeting Minutes November 6, 2025- *Dylan Blankley, Town Clerk*
- D.) Board of Commissioners Regular Meeting Minutes December 2, 2025- *Dylan Blankley, Town Clerk*
- E.) Approval of Amended 2026 Holiday Calendar- *Dylan Blankley, Town Clerk*
- F.) Request to Surplus Town-Owned Property- *Eddie Holland, Town Manager*

B.) Board of Commissioners Special Meeting Minutes April 8, 2025- *Dylan Blankley, Town Clerk*

STAFF RESOURCES: Dylan Blankley, Assistant Town Manager/ Town Clerk

FUNDING: N/A

BACKGROUND:

- The following draft regular meeting minutes are submitted to the Board of Commissioners for review. They include the April 8, 2025, Special Meeting Minutes.

ACTION:

- Clerk Blankley is requesting the board to approve the Board of Commissioner's Special Meeting Minutes as written or approve the special meeting minutes as amended for April 8, 2025.

ATTACHMENTS:

1. Special Meeting Minutes for April 8, 2025.

C.) Board of Commissioners Regular Meeting Minutes November 6, 2025- *Dylan Blankley, Town Clerk*

STAFF RESOURCES: Dylan Blankley, Assistant Town Manager/ Town Clerk

FUNDING: N/A

BACKGROUND:

- The following draft regular meeting minutes are submitted to the Board of Commissioners for review. They include the November 6, 2025, Regular Meeting Minutes.

ACTION:

- Clerk Blankley is requesting the board to approve the Board of Commissioner's Regular Meeting Minutes as written or approve the regular meeting minutes as amended for November 6, 2025.

ATTACHMENTS:

1. Regular Meeting Minutes for November 6, 2025.

D.) Board of Commissioners Regular Meeting Minutes December 2, 2025- *Dylan Blankley, Town Clerk*

STAFF RESOURCES: Dylan Blankley, Assistant Town Manager/ Town Clerk

FUNDING: N/A

BACKGROUND:

- The following draft regular meeting minutes are submitted to the Board of Commissioners for review. They include the December 2, 2025, Regular Meeting Minutes.

ACTION:

- Clerk Blankley is requesting the board to approve the Board of Commissioner's Regular Meeting Minutes as written or approve the regular meeting minutes as amended for December 2, 2025.

ATTACHMENTS:

1. Regular Meeting Minutes for December 2, 2025.

E.) Approval of Amended 2026 Holiday Calendar- *Dylan Blankley, Town Clerk*

STAFF RESOURCES: Dylan Blankley, Assistant Town Manager/ Town Clerk

FUNDING: N/A

BACKGROUND:

- The following draft holiday calendar is submitted to the Board of Commissioners for review.
- There was an incorrect date on the calendar approved at the December Board meeting.

ACTION:

- Clerk Blankley is requesting the board to approve the North Wilkesboro holiday meeting calendar.

ATTACHMENTS:

1. 2026 Town Holiday Calendar.

F.) Request to Surplus Town-Owned Property- *Eddie Holland, Town Manager*

STAFF RESOURCES: Eddie Holland, Town Manager

FUNDING: TBD

BACKGROUND:

- North Carolina General Statutes require that all property owned by a public agency be declared surplus by the governing board before it can be disposed of.
- The resolution attached below, if approved, would surplus three town owned vehicles.

ACTION:

- Manager Holland is requesting the Board to approve the town owned vehicles for surplus.

ATTACHMENTS:

1. Resolution to surplus town-owned vehicles.

**TOWN OF NORTH WILKESBORO
COMMISSIONERS MEETING**

DATE: April 8, 2025

9:00 A.M.

HELD AT THE NORTH WILKESBORO BOARD OF COMMISSIONERS BOARD ROOM

THERE WERE PRESENT: Marc R. Hauser, Mayor
 Otis Church, Commissioner
 Michael Parsons, Commissioner
 Angela Day, Commissioner

ALSO PRESENT: Holly Minton, Town Manager
 Victoria Brooks, Town Attorney
 J. Dylan Blankley, Town Clerk
 John Stephens, UNC School of Government

Commissioners Hurley was absent. Commissioner Palmer was absent for the morning session.

CALL TO ORDER

I. Call to Order

Mayor Hauser called the meeting to order at 9:00 AM.

II. Start-Up

III. Setting the Focus

John Stephens from the UNC School of Government began by stating that Commissioner Hurley was absent and Commissioner Palmer was late. The purpose of the meeting was to assist in working relationships among the elected officials and the elected members' working relationship with the Town Manager.

IV. Working Relationships between Board Members

Mr. Stephens stated that the focus on the relationships between the elected members first. What should be the same and what are appropriate range of differences. The goal will be to move forward to something better. Unfortunately, we are missing two commissioners and will not have as full a discussion. Mr. Stephens asked what the board was doing well and what could be better.

Commissioner Day

Commissioner Day stated that communication between the board members could be better. We sometimes come together, and sometimes others know parts. Commissioner Day stated that she was easy-going and wanted to be forthright. There are times where some commissioners know information the whole group does not have. They need to create an environment where everyone is comfortable with.

Commissioner Church

Commissioner Church stated that there is a lot of drama with the board. It starts at the top and

works its way down. *Commissioner Church chose not to elaborate further.*

Mayor Hauser

Mayor Hauser stated that the Board is not cohesive and at times, works poorly as a group. There are times when there are hidden agendas. At times, there are issues that come up and you question if the benefit is for all of the constituents or a small group. At times, there are hard feelings and agreed with Commissioner Church about the drama. There needs to be a separation between what is personal and what is business and go forward. What is your goal, why are you here, why were you elected, what is your job, do your job and move forward.

Commissioner Parsons

Commissioner Parsons stated he has been part of the drama. He has never had issues with Commissioner Day and Commissioner Church. He has no issue with disagreement on the board, the problem came from in a disagreement, he felt attacked and disrespected. The issue was with the members not in attendance and he was sad they were not in attendance. A consensus of understanding is needed to move forward. As a whole the board does a great job dealing with the issues that face the town. Commissioner Parsons continued that he would like to see more of the discussions that seem to happen over the phone to occur in open session in order to understand why a decision is being made. Commissioner Parsons stated that until recently he feels the Board was rock solid. Commissioner Day agreed. Commissioner Church stated that the board has made good decisions for the town, at points it has felt that there is a hidden agenda, a certain points words get said which someone takes offence too. *Mr. Stephens requested Commissioner Parsons to elaborate.*

Commissioner Parsons requested to be included in the process and voice openly why members feel how they do about issues. With major decisions everyone's voice needs to be heard. He does not like coming to a meeting with a major decision that has already been made before the meeting starts. Commissioner Parsons apologized for his role in this issue. When I get a phone call that says I have my three votes that is a decision made outside of an open forum. It is human nature to want to get a feel for how things are going to go, but is much different from directing votes outside of public forum and public good. *Mr. Stephens asked if getting votes before the meeting is a common practice.*

Commissioner Church stated that it was not a common practice, but he does receive phone calls asking how he felt about an issue. Mayor Hauser stated that he at times polls the board to determine if an item should be put on the agenda or to get the feelings of the board members. Some board members do not like it. Commissioner Parsons stated that this was not the issue he was speaking about, those issues are fluid, the town manager needs to make a decision on an issue that is fluid at the moment rather than wait 14 days for the next board meeting. No major decisions need to be discussed informally outside of a public forum so the town manager can do their job. *Mr. Stephens stated that Commissioner Parsons is looking to avoid establishing voting positions.* Manager Minton stated an example of a volunteer fire department that is not in town limits had an issue with septic tank, we do not typically allow those outside of town limits do this, but it was an emergency because they would have to stop operations in a couple of days. *The Board discussed consent items and keeping everyone informed.* Commissioner Parsons asked what is the guideline for the informal polling if there are members that do not wish to be contacted outside of open

meetings? How do we help the town manager do their job on these fluid items. The group needs to determine how to best handle those situations.

Counselor Brooks stated that she agreed with Commissioner Parsons. There are some issues with navigating what needs to be in a meeting and what does not. There is a lack of understanding what is legal and appropriate versus what is not wanted. Ms. Brooks stated that policies would be helpful. Commissioner Parsons stated that these decisions are ethically in the purview of the town manager. Commissioner Parsons asked Commissioner Church if that was inappropriate. Commissioner Church stated that the manager should handle it and report to the Board afterwards. *Commissioner Parsons exited at 9:52 AM.* Manager Minton stated that members of the board had reprimanded her in the past in a passive aggressive manner if they are caught off guard by decisions. Manager Minton continued that in some cases she receives feedback that the board member is her boss and not to do certain things. Mayor Hauser stated that he agreed with Commissioner Church, the decisions are what they pay the town manager to do. Commissioner Church stated he has at times struggled with the adjustment to municipal government because things take too long. He continued that the board is voted in by the constituents of the Town of North Wilkesboro it is their job to do what is best for the town.

Mr. Stephens asked how the board can avoid hurt feelings. Commissioner Day stated that there is no way to have a perfect board. Mayor Hauser stated that he wished everyone was in attendance so the board can move on. Commissioner Day stated that she felt two of the commissioners hated some of the others on the board and it did not used to be that way. It is difficult with two empty chairs to do what is good for the town. Commissioner Church stated that it felt like a waste of time without the whole board in attendance and felt the other two commissioners were not coming. *The board discussed the nuances in their working relationships and past board members.*

Mayor Hauser stated that at times there is a lack of self-awareness that makes it hard to be a team player. With the new fire station, the town received 15 statements of qualifications. The full board wanted to be involved and that led to three extra meetings, the board wanted to interview five and then changed it to four. Mayor Hauser continued that the fire department has been micromanaged to death. *Mayor Hauser elaborated on the steering committee involvement and the discussion of the board on the fire department interviews.* Counselor Brooks stated it became a legal question after communication on her part. Mr. Stephens stated that it became a clash of understanding and the dynamic led to hard feelings that frayed relationships. Commissioner Church stated it created additional mistrust. Manager Minton stated that she was part of the chaos because she knows how to run a proper RFQ process and she allowed pressure from the board to be involved due to a board member having a strong loud voice the town went through the process in an untraditional manner. Manager Minton continued that her mentors stated it was probably not a good idea, but you serve at the leisure of the board. The process allowed for long held frustrations to be voiced. Mr. Stephens stated that how major decisions in an open session discussion are important and communication outside of meetings while avoiding decisions before the meeting. Commissioner Day reiterated that the only way the board will continue the good work the town is doing is by working as a team.

V. Break at 10:25 AM

VI. Roles of Elected Officials and Town Manager

Commissioner Parsons returned at 10:35 AM. The meeting resumed at 10:37 AM. Mr. Stephens began by stating the town manager needs to be empowered to make a decision by the board, but not catch the Board of Commissioners off guard. Commissioner Parsons stated there is a clear distinction between informal polling and a voting decision. The Town Manager wants support to expediate decisions in the managers purview. That is the defining line if it is in the managers purview.

Manager Minton stated that twice in the last 18 months has requested a work session to take the place of one of the regular board meetings as a method for the commissioners to communicate with department heads about specific issues. This would enable better staff and board communication. A few board members will bypass the manager and go directly to department heads, when the manager has relevant information to the issue. When direction is given the manager needs to be included on that communication to ensure it is followed up upon. *The Board discussed the logistics of changed the meeting calendar to 1 work session and 1 formal meeting each month, including a work session starting at 3:30 PM followed by a regular session at 5:30 PM.* Manager Minton stated her managers report would be moved to the work session as well as the addition of departmental reports. Commissioner Church suggested trying it and if it turned into a complaints forum they would stop. Mayor Hauser stated this would be a process and if we try it, it should be for a minimum of three months. Manager Minton stated that she has watched the community change over the years during the last managers tenure the board had two meetings and a work session due to not seeing productivity. Manager Minton continued that department heads had been presenting at board meetings to keep them up to date, but the goal is to avoid micromanagement of the town manager and the department heads. The culture in North Wilkesboro makes that a fine line to walk. Commissioner Parsons stated there needs to be a clear understanding of roles of commissioner and town manager. Commissioner Church stated that micromanagement is a department head knows what they need to do and will not do it until they get permission from Manager Minton. Mayor Hauser stated for some if it is a topic that interests a board member it is difficult for them not to micromanage.

Manager Minton provided an example of a commissioner that stated to her this person spoke badly about me and were going to try and not get me reelected, I would not do that if I were them because they work for the town and I could have them fired. Manager Minton replied that the manager has the authority to hire and fire and if they wanted to discuss this with them they could. The commissioner replied that I approve the budget and if I did not want it in, I could remove it. *Police Chief Mathis and Finance Director Bauguess entered at 11:00 AM.* Mr. Stephens stated that the purpose of the meeting was to describe the manager council format and this example does not fit that form of government. Feedback from the board and community members is acceptable but not to the level of the example provided. Mr. Stephens stated that the direction seems to be trying the work session for three months and provided a summary of the session.

VII. Summary & Next Steps

Commissioner Parsons stated that the way forward is focusing on the big picture any decision needs to be for the betterment of North Wilkesboro. The picture is bigger than any one person and for the betterment of the town, board, and myself personally I need to grow and not get my feelings hurt. There needs to be a clear definition of roles about the mayor, commissioners, and manager. If the role is not being followed then the board needs to address that and move the town

forward. North Wilkesboro has several big picture items ongoing right now that needs the board to be forward thinkers and let the manager and staff do the work, we empower them to do. There is sincerity in everyone on the board we need to ensure that we learn not to disrespect others.

Commissioner Church stated that he needs to work to build more trust on the board and get everyone to work together as a team. There are major projects going on and not all will be seen in my lifetime. Commissioner Day stated that she will come away with good feelings, but misses the others not in attendance. When there are issues, we need to discuss them. Mayor Hauser stated that the good outweighs the bad but there is potential to be a very good board. He continued that he will be working on kindness and patience.

VIII. County Property Revaluation & 5-Year Vision

Manager Minton began by providing a summary of the Withers Ravenel Capital Improvement Plan completed last year. The primary priorities were as follows, the UDO which is ongoing, a consolidation study with Wilkesboro, which will be based on coordination with Wilkesboro. The Downtown and River District Masterplan is ongoing, and the fire department brush truck was acquired through Enterprise Fleet Management. The secondary priorities were a staff attorney, a full-time fire department model which based on our tax base and our footprint we are not there financially yet, affordable housing, police space needs assessment and associated renovation. Manager Minton reminded the board that the comprehensive list did not include Smoot Park, the new fire department, or the join intake because those projects were in progress last year. The CIP has been worked on in the last year and is constantly evolving. One major capital need that has developed this year is the town owns three elevators and 2 will have to be rebuilt in the next five years.

Public Works & Public Buildings

Manager Minton began with the paving at the North Wilkesboro Industrial Park. The town will have to pave those roads and provide infrastructure to ensure that growth occurs. The Pavement Conditioning Study states that \$485,000 a year for five years will be needed to maintain the current level of town roadways. Manager Minton continued with the ADA Sidewalk Plan Implementation. The Town clearly has some sidewalks that need to be repaired. Manager Minton suggested \$5,000 per year across five years. The sweeper truck is on its last leg, garbage trucks every five years, elevator rebuild in town hall, and a backhoe for public works.

Police Department & Fire Department

Manager Minton stated that the fire department is going to need a pumper truck in the next five year. They are 36 months out and cost \$1.3 million. The fire station is a max of \$7.5 million according to the RFQ. The police departments elevator rebuild will cost \$250,000.

Parks & Recreation

Manager Minton stated that the Smoot Park Revitalization Project Guaranteed Maximum Price is \$6,000,000. The skate park has been sectioned out of the Smoot Park project to pursue grant funding and private fund raising. Memorial Park is in need of repair quotes for lighting and paving is roughly 1.5 million. Woodlawn community center needs HVAC, bathroom repairs, and doors. B Street Park will need reinforcement roughly 2 million. Lawncare equipment totaling \$75,000.

Community Development

Manager Minton stated the Downtown River District Masterplan is \$160,000. The implementation of the master plan is roughly \$15 million and engineering for implementation is \$1.5 million. The 711 Main Street Purchase and renovation is roughly 1.4 million.

Manager Minton continued that excluding the masterplan the minimum capital need is \$25,455,000 in the general fund without the downtown masterplan. Including the masterplan is roughly \$42 million. There are grant opportunities for some of the projects. Examples include 3.8 million for Smoot Park, 3.5 million for the fire department, a potential \$500,000 from Land Water Conservation fund for Memorial Park and/or Smoot Park Skate Park, FEMA grants for fire trucks, and \$15 million from BUILD a Federal DOT program.

Tax Rate

Manager Minton presented on the history of the tax rate in North Wilkesboro. In 2006, the town took a loss in tax revenue. In 2006 the town was operating on 2.6 million and last year the tax revenue was 2.7 million. Sales tax and investment earnings have allowed for growth. \$145,000 more is spent on the governing board alone. Insurance in 2006 was seven times cheaper than it is today. Manager Minton continued that there is the potential for roughly 100 million in appeals in response to the revaluation. Retired Finance Director Bauguess stated that was based on the exceptions and deferments. The appeal window does not close until May. Manager Minton recommended the Board to wait on a decision. A .48 cent rate may create 1.1 million in additional revenue and as little as \$500,000. The Town needs \$500,000 a year just to pave the roads. Manager Minton continued that a considerable number of employees are below the state average entry level.

Fund Balance

Manager Minton stated that the Town had roughly \$7 million to spend according to the auditor in order to be between 75%-80% fund balance. The town has already committed to purchase 711 Main Street, the Jenkins property, the Elks Lodge Property, and the downtown project. Manager Minton stated there was roughly 4.3 million left to get the town down to 75-80%. Retired Finance Director Bauguess stated that 4 million of that amount was hospital money.

Manager Minton explained a common revaluation tax bill. If Jane Doe of North Wilkesboro's house went from \$250,000 to \$350,000, and the board set a tax rate of \$0.48 would be an increase of \$380 dollars over 12 months is \$31.67 per month. We need to be transparent with the public so they understand what is happening, also we need to pay for trash trucks, paving, and staff. In the past the town has maintained .52 cents when the valuation went down, but has now risen dramatically. The budget this year is based on last year revenue and is balanced.

Mayor Hauser stated that the Board will have to make a choice. .52 cents is high, but revenue neutral may be impossible to continue to provide the same services. When he first came into office the police department was between 6-8 officers short. As soon as they get trained, they move somewhere else for more money. A police cruiser is now \$65,000, due to increase operation cost revenue neutral will hurt services. If we have to contract out garbage pickup the small-town personal touch will be gone. The town does not waste money with no fluff. We have to do something that is reasonable to maintain services that we are elected to provide. The Town could

put \$1,000,000 below ground in water and sewer. Commissioner Church agreed.

Manager Minton stated she was not sure if the public understood that property revaluation does not apply to the Water and Sewer fund. The public needs to understand what their tax dollars do pay for in garbage trucks, recycling trucks, paved roads, police, fire, parks and all of the other things. A 7.5% raise across the board is roughly \$250,000 in cost in the general fund.

Commissioner Parsons stated that it is easy to do the easy thing. Not everyone's tax revaluation went up at the same percentage, some went up 40% and others 120%. The town cannot adjust their tax value based on each individual property; it is based on the cents per hundred in value. The Board will not be popular regardless, they have the tough choice, if the town is going to grow there needs to be tough decisions. The tax payers must be kept in mind, but they also expect a certain level of service including fixing pot holes, police, and fire. The taxpayers also want Smoot Park and Memorial Park. The revaluation was not based on a flat rate. Commissioner Day stated that in her opinion we are in the best place ever as a town. We are moving forward with everything we have done. Commissioner Parsons stated that the street study was 8 million if we did everything. Commissioner Church stated that the gas price affects the paving price too. Manager Minton stated the town needs to act strategically to ensure we do not pave and then have to dig the paving up in 6 months due to a water/ sewer issue. *The board discussed the revenue in 2006 vs 2024.*

The Board dismissed for a lunch break at 12:00 PM.

IX. 12:00-1:30 PM Lunch and Break

X. Budget Retreat

Commissioner Palmer entered at 1:25 PM.

Police Chief Brad Mathis, Fire Chief Robby Gentle, Director David Webb, Director David Poore, Director Nate Reavis, Interim Director Joseph Kamperman and Director Taylor Berry joined the meeting at 1:30 PM.

Manager Minton provided an update on the revenue. Last year revenue the \$8,215,000 in the general fund and \$3,398,000 in the water and sewer fund. The draft budget is balanced with a contingency in the general fund and the water/ sewer fund. Recommendations have been made in conjunction with the department heads. Manager Minton continued that no decisions are required today, the budget will be presented in May and voted upon in June. Manager Minton requested feedback prior to May.

Governing Board

Manager Minton stated there were no substantial changes in the governing Board budget. One increase was the insurance, the rise in insurance is up to 20% if changes are not made. Manager Minton and Director Baugess suggested shifting the governing board into a small group to prevent the governing board from affecting the town staff. The Wilkes EDC has \$70,000 for economic development.

Administration

Manager Minton stated they are recommending a 2.9% COLA raise. Salaries will be discussed later in the meeting. Half of the manager salary is split between the General Fund & the Water/Sewer Fund. Travel and training remain high as Manager Minton and Clerk Blankley attend multiple training each year.

Finance

Manager Minton stated this budget includes a 2.9% COLA increase. Half of the Finance Director salary is built into the Water/Sewer Fund. Funding is allocated to pay retired Finance Director in order to onboard the new Finance Director Alisha Anderson. A fee for the annual audit, southern software fees are included as well. Christmas Cheer is not as successful fundraising as it used to be. Director Bauguess stated that the town has had to dip into the Christmas Cheer surplus in recent years.

Legal

Manager Minton stated that we are still budgeting for \$93,000 in Legal. Counselor Brooks is still taking several trainings and professional development. The board requested to discuss a full-time legal team, some weeks the demand is heavy and other times light. Counselor Brooks stated that her hours average out around \$5,000 a month. The budget also includes outside council. The balance is currently good. Counselor Brooks continued that she is using her time to update town leases and liability agreements. Manager Minton stated that Robin Tatum is still a good resource and we still need both. Manager Minton asked the board how they felt about a fulltime attorney. Mayor Hauser stated we are not there yet. Commissioner Parsons stated we are not there yet. Commissioner Church stated that we need a full-time attorney. Commissioner Palmer stated he was not prepared to make a decision. Commissioner Day stated that we are not ready for a full-time attorney. Manager Minton stated that Counselor Brooks has been more available than previous attorneys.

Planning & Inspections

Manager Minton stated that at the Board meeting on April 8th 2025, they town will appoint Joseph Kamperman Planning & Inspections Director. Staff would like to continue the funding for an intern. The budget here is very basic. Staff have discussed completing the ADA plan based on funding from years past. Commissioner Church asked if everyone was on the same system. Manager Minton replied yes, but they still need to update some computers annually. Staff have discussed an RFQ for IT services that are readily accessible.

Community Development

Manager Minton stated that we added Alyssa Billings as Community Development Coordinator to support Taylor Berry and the coworking space upstairs. There are no new additions just the Christmas lights, planters, office supplies, and the farmers market manager for \$6,500. Staff feel like the formers market is making positive gains. Director Berry stated that Farmers Market Manager Morgan Whittington has been a huge asset to the market this year. She has added business sponsorships this year, the social media following has grown, and more selective with vendors to encourage more produce vendors. Manager Minton stated the goal is to prevent the market from becoming a craft market. Wilkes County has been researching a potential farmers market on Highway 421 but is still in the research phase. We should continue to maintain the

farmers market as long as possible. Manager Minton continued that the board has requested a digital sign, if that is still the case, this is the budget it would go in. Staff are waiting on the completion of the Downtown mater plan to determine which gateway to install it in, but staff do not want to ignore this request. Commissioner Parsons stated that he was concerned with the cost and the location as he would prefer to install them in both locations. *The board discussed the potential location of the digital signs.* Commissioner Parsons requested traffic counts to assist in the decision.

Public Buildings

Manager Minton stated that public buildings is the location for things the town needs and does not fit elsewhere in the budget. The fund needs to remain healthy and can support town operations. The town hall elevator needs to be rebuilt and will cost \$250,000 over five years. Police department also will need an elevator rebuild in the next five years. Staff have gotten pricing on a banister and for a dishwasher upstairs to replace the shower.

Police

Manager Minton stated that the police department is slowly being renovated including painting this year ahead of next years budget. Chief Mathis stated that Flock Cameras are AI technology that reads license plates. They are used to catch criminals; it was used in Florida to catch a suspect during an assassination attempt. Wilkesboro is currently working to acquire 15 cameras. Wilkes County has 10 currently. Chief Mathis request four to be used in town, they are \$3,000 and would be installed throughout town. Manager Minton stated this is a reoccurring cost. Chief Mathis stated long term he would like to install them in all town parks. The docking stations need to be replaced. They serve as a mobile CAD system; the current ones are 8-10 years old and need 8-10 more. Manager Minton stated that through Enterprise Fleet Management, the plan was to replace 7 total police cars, including 6 Ford Explorers. The cost of outfitting those vehicles has gone up. Last year the town allocated \$230,000 and spent \$140,000.

Manager Minton stated the Police did request additional pay increases, which will be discussed in relation to the property revaluation. They have an overwhelming number of officers starting below entry-level according to the League of Municipalities Salary survey. For a town with population between 2,500-5,000, the entry wage is \$45,658 and ours is \$40,206. Due to budget constraints this is not included.

Garage:

Manager Minton stated they purchased a tire changer last year and their parking lot needs to be paved, but due to budget constrains it is not included.

Fire Department:

Manager Minton began by stating that there is a need for a pumper truck and these have a 36 month wait time. Commissioner Church asked how much is required up front to purchase a truck. Manager Minton stated there is no money due up front, but you are committed to purchasing it upon delivery. Chief Gentle stated that he does not want the truck sooner than 35 months. Staff are looking at a truck based on what Mount Holly uses which is a shorter profile, holds 1,000 gallons and will be used to take Suncrest Orchard Road to get to Canterbury Estates. It is built for small

roads and neighborhoods. It is made by Pierce and carries more hose than any truck the town has.

Manager Minton stated that the budget includes a substantial increase in professional services due to increased OSHA physicals, but this may or may not occur this year. The budget includes tires, turnout gear, and rescue gear. Chief Gentle says this rescue gear is for wildfire gear too. He continued that they included rescue cutters due to the conflict between Wilkes County and the Wilkes County Rescue Squad. Manager Minton confirmed this conflict and recommended to be prepared. Commissioner Palmer asked what happens if Wilkes County stops funding the Wilkes Rescue Squad. Manager Minton replied the County would contract with another rescue service with an unknown quality of service.

Public Works

Streets/ Sanitation:

Manager Minton began by stating there is a backhoe requested that is not in the budget. Staff had their backhoe go down during Helene; the town has spent \$7,000 to repair and recognize a new backhoe will be needed. Public Works has requested a sweeper, a backhoe, and a garbage truck in the same year. The town needs to decide which to purchase this year and which to wait. Public Works Director David Webb stated the type of trash truck the town uses is a side loader and they are very uncommon. Manager Minton stated that the backhoe can still operate, but recommend putting off one more year. There is a disagreement between Director Webb and Manager Minton between the trash truck and the sweeper. Director Webb stated that the Street Sweeper went down during Hurricane Helene as well. Parts are no longer available to fix the sweeper. It is a 2004 Johnson model sweeper bought new and that company is no longer in business. The trash truck is a 2012 model with 125k miles on it. It is used as a backup truck to pick up cardboard, but if a truck goes down it runs. It needs \$30,000 worth of repairs. It would cost \$345,000 to replace. Commissioner Church requested which truck was used the most? Director Webb stated that the trash truck is a backup and the sweeper is used regularly. If both trucks go down you cannot rent a garbage truck. A sweeper can be rented. Manager Minton stated where she disagreed with director Webb is we have two garbage trucks. If we put \$25,000 worth of parts into the trash truck it will sell for more in a year, but the sweeper has been down more than it has been functional. Manager Minton continued if you buy a trash truck every five years the cost of ownership is \$69,000 cost of ownership annually. Director Webb stated they had tested cheaper sweepers and they are not effective. A vacuum sweeper is between \$305,000 and \$380,000. *The board discussed the garbage truck vs sweeper need.* Commissioner Church asked how long it takes to get a sweeper. Director Webb responded 3-4 months. He continued that a demonstration model is 2022 and costed \$250,000 and the warranty is 1 year for parts and labor. Staff would like a non-CDL truck. Manager Minton stated the plan is to remove funds from the capital reserve to pay for it.

Parks & Recreation:

Manager Minton stated that last year staff included \$15,000 in buildings and grounds for deferred maintenance issues in the department. The town has a parks project fund that is not included here to perform projects in town owned parks. Memorial Park has 1.35 million in lights and paving. Director Reavis presented on the WYLD Lands Camp. Manager Minton stated staff are in discussions to pursue LWCF funding for Memorial and Smoot Park. LWCF grants are labor intensive and may need assistance from land design to accomplish. Director Reavis stated that

Airport Tree Service did not want to continue mowing town parks and staff are rebidding the contract. Manager Minton stated the green thumb crew is intended to take care of our parks in house. Director Reavis stated that he would need \$70,000 in equipment to manage the parks in house not included staffing. *The board discussed the mowing on Highway 268.* Manager Minton stated the town spends \$45,000 to maintain this corridor.

Special Appropriations:

Manager Minton stated that the Special Appropriations Budget has \$81,860 in requests. Full applications will be sent out this year.

Contingency:

Manager Minton stated that we have a healthy contingency. The contingency is always needed as it is difficult to plan for things that you do not know about. Manager Minton recommended keeping \$100,000.

The Board recessed at 2:50 PM and returned at 3:00 PM.

Water & Sewer Fund

Manager Minton stated the Water Sewer fund has been a challenge. There are many capital requests, over the last five years there have been steps in the residential water rate. Manager Minton did not recommend an increase in order for the town to make good on its word. Manager Minton stated next year the steps may need to restart. The water intake was permitted this week. Manager Minton recommended a joint board meeting with the Town of Wilkesboro to discuss the intake and common interest between the towns. Manager Minton suggested a 10% increase in the water association rates as they are still considerably cheaper than Wilkesboro's. Commissioner Palmer requested Wilkesboro's wholesale water rates. Manager Minton replied that Wilkesboro is \$3.34 per 1,000 gallons and North Wilkesboro would be \$3.03 per 1,000 gallons. Commissioner Palmer suggested raising this further. Commissioner Church agreed. Manager Minton suggested an incremental step. *The Board discussed the water association rates.* Commissioner Parsons stated that both water associations are below the state average and Manager Minton agreed. Director Poore suggested a 10% increase now and 5% in December. *The board agreed.* Commissioner Palmer stated this is a very volatile time.

Utility Billing:

Manager Minton stated this is a standard budget for Utility Billing.

Public Utilities Director:

Manager Minton stated this budget contains the Town Manager, Finance Director, and Public Utilities Director salaries.

Water Treatment Plant:

Manager Minton stated that this budget had differed maintenance and redundancy items including a Clearwell contract for the clear well maintenance. Manager Minton recommended waiting one year for the Actiflo project. Director Poore stated that to his knowledge it has never been cleaned out. Director Poore continued it is a holding facility before it goes out to the customer. Director

Poore recommended a one-time cleaning would be helpful. Manager Minton stated that Water Plant ORC Perry brought a heavy proposal. Director Poore stated that Mr. Perry is working to have a spare of everything in the plant.

Water Maintenance:

Manager Minton stated they have included \$65,000 in water meters. This is due to previous years not keeping up. Manager Minton stated they spent \$160,000 on meters last year, \$65,000 this year and will still need to replace more next year. Commissioner Palmer suggested identify any dead meters. Manager Minton stated that staff have been working to replace the meters as quickly as time allows. The utilities crew spends a lot of their time fixing water/sewer leaks. Manager Minton stated the town uses a Badger system and is a constant source of frustration for staff. Director Poore said the water meter lag time may be 6-9 months.

Wastewater Treatment Plant:

Manager Minton stated they are requesting a thickener pump for redundancy.

Wastewater Maintenance:

Manager Minton stated they are requesting a trackhoe. Supervisor Porter is constantly having his equipment borrowed by other departments. He feels strongly that if he gets a new trackhoe this will not be an issue. The cost of the trackhoe and trailer is \$60,000. Director Poore stated that everyone can use it and is high in demand from other departments. Director Poore stated this is not a convenience but a need.

Contingency:

Manager Minton stated there is \$47,166 normally would be around \$60,000. An increase at Christmas would get us there. Manager Minton requested any board members to bring feedback and another budget session before presenting the budget for capital needs and salaries. Manager Minton stated the staff could be maintained with roughly \$300,000 in additional revenue but there are other capital needs.

XI. Adjourn

The meeting adjourned at 3:31 p.m.

Randy C. Huffman, Mayor

J. Dylan Blankley, Town Clerk

Approved: _____

**TOWN OF NORTH WILKESBORO
COMMISSIONERS MEETING**

DATE: NOVEMBER 6, 2025

5:30 P.M.

HELD AT THE NORTH WILKESBORO BOARD OF COMMISSIONERS BOARD ROOM

THERE WERE PRESENT: Marc R. Hauser, Mayor
 Andrew Palmer, Mayor Pro-tem
 Angela Day, Commissioner
 Kristopher Hurley, Commissioner

ALSO PRESENT: Eddie Holland, Town Manager
 Victoria Brooks, Town Attorney
 J. Dylan Blankley, Assistant Town Manager/Town Clerk
 Brad Mathis, Police Chief
 Robby Gentle, Fire Chief
 Joseph Kamperman, Planning Director

Commissioner Hurley and Commissioner Parsons were absent.

CALL TO ORDER

I. II. III. Call to Order, Invocation, and Pledge of Allegiance –

Mayor Hauser called the meeting to order at 5:30 p.m. and Clerk Blankley delivered the invocation.

Mayor Hauser asked Police Chief Brad Mathis to lead the Pledge of Allegiance.

IV. Additions/Deletions to the Agenda –

There were no additions or deletions to the agenda.

V. Approval of Agenda -

Mayor Hauser called for a motion to approve the agenda as written. **The motion to approve the agenda as written was made by Commissioner Hurley and seconded by Commissioner Day. Motion unanimously carries, (3-0).**

VI. Awards and Recognitions

VII. General Public Comment Period -

The mayor will acknowledge no more than five speakers. Speakers have five-minute limits. There was one public comment tonight.

Mayor Hauser began by apologizing for a heated interaction between he and Commissioner Palmer during the last meeting on October 23rd. Mayor Hauser continued he believed that the Board had agreed to not interact with people speaking to avoid going back and forth. The Board had agreed to this in the past, but before he was Mayor. Since October 2023, the board decided to allow interaction and he stated then that it was “heavy handed”. After the meeting he told Commissioner Palmer that if he was wrong, he would publicly apologize which he is doing.

The first public comment was made by Martha Nichols. Ms. Nichols thanked Mayor Hauser for his service. She felt that he was the best mayor that North Wilkesboro has had. There has been more movement in the last four years than ever. Mayor Hauser thanked Ms. Nichols for her comment.

VIII. Routine Business/Consent - (action needed)

All consent items may be approved in one motion. Items requiring further discussion may be pulled and voted upon separately.

- A.) Board of Commissioners Special Meeting Minutes March 19, 2025- *Dylan Blankley, Town Clerk*
- B.) Board of Commissioners Special Meeting Minutes March 20, 2025- *Dylan Blankley, Town Clerk*

The motion to approve the consent agenda was made by Commissioner Hurley and seconded by Commissioner Palmer. The motion passed unanimously (3-0).

IX. Manager’s Report/Emerging Issues –

Eddie Holland, Town Manager & Victoria Brooks, Town Attorney

Manager Holland’s Report included:

- **Speedway Sewer Project:** Manager Holland stated that county officials met this week on the project. The North Wilkesboro and Wilkes County attorneys have been working on a 3rd party agreement including the Department of Transportation. The Town of North Wilkesboro previously committed to \$385,000 in installments to this project on May 7th 2024. Staff are awaiting the agreement from the county to be reviewed by Town officials.
- **North Wilkesboro Fire Department Update:** Manager Holland stated that we recently received the first invoice for planning and design of the fire department totaling \$58,000 out of \$302,000 not including site design and geotechnical studies. Jackson Builders is requesting feedback on whether or not to continue with the planning portion. The original budget for the project was between \$7.2-\$7.4 million. After internal discussions there will be some changes: a prefabricated steel structure with masonry instead of brick and a standing seam roof instead of a membrane roof. The current budget is \$6,823,279. The schedule is becoming very tight to pursue other options. Manager Holland stated he has been questioned about cost savings, there are some potential cost savings, but there has been some reduction in their proposal.
- **Sweeper Truck:** Manager Holland stated we currently do not have a sweeper truck. We received an insurance settlement and FEMA funding. We have \$95,892 in received funding toward the replacement of the equipment. Director Webb and Director Anderson have been searching for equipment. Director Webb is also seeking grant opportunities for additional funding.
- **Smoot Park:** Manager Holland stated the pool slide and splash pad have been installed. The project is on schedule, the pump house is being waterproofed this week, and exterior wainscoting will begin soon.
- **Yadkin River Raw Water Intake:** Manager Holland stated the intake is out for rebid. Bid opening is scheduled for November 13th at 2:00 PM.
- **Veterans Day Ceremony November 11 @ 11:00 AM:** Manager Holland stated that the annual Veterans Day ceremony will be held on November 11th 2025 at 11:00 AM.
- **Light Up Downtown:** Manager Holland stated that Light Up Downtown is on Friday November 21 from 6:00 PM-9:00 PM. Small Business Saturday is scheduled for Saturday November 29th

Emerging Issues:

Commissioner Hurley: Commissioner Hurley requested options with the fire department. He continued by asking how a bid out process would work. Manager Holland stated there would be a \$50,000 termination provision. Commissioner Hurley stated that there is no guarantee of cost savings would be worth it when compared to time. Commissioner Hurley asked what a bid out timeline would be. Manager Holland stated it would be very close. We have to be contracted by June 2026. The payment can be front loaded, but there is no formal design. Commissioner Hurley asked if a 15% contingency would be included. Manager Holland stated there has been no mention of a contingency. Commissioner Hurley asked for the turnaround time on a sweeper truck. Manager Holland stated that we borrowed the Wilkesboro truck last week, but is not functioning properly. A brand-new unit would be \$3000,000 plus. Staff need to identify a used unit that is sufficient our needs. Lease options have priced at \$10,000- \$12,000 per month. Commissioner Hurley asked if Enterprise offered sweeper trucks. Manager Holland stated they have requesting pricing from Ryder and Hertz. Clerk Blankley stated that with Enterprise there would be a heavy turnaround time. It could be next spring/summer before the town received the unit.

Commissioner Hurley stated he had been contacted by residents about trimming trees on 9th Street as they are growing up to the power lines. Manager Holland stated he would determine who is responsible for the trees.

Commissioner Palmer: Commissioner Palmer asked if the fire department budget had decreased from \$7.3 to \$6.8 million. Manager Holland affirmed this. Commissioner Palmer stated that the board had time to make a decision but no time to waste. The town needs to get a plan in place and

decide to bid out the project or stay with Jackson Builders and watch the budget line by line. Commissioner Palmer requested staff to update the newly elected official quickly to make a decision. What are the pros and cons of bidding out the project and the risk of that to make a decision and keep the process moving forward at the lowest cost possible.

X. Consideration of Old Business-

There was no Old Business for this meeting.

XI. Consideration of New Business-

C.) Updated Authorization for Town Credit Cards with First Community Bank- *Eddie Holland, Town Manager*

Mayor Hauser stated that staff want to remove the old town manager and finance director and replace with the new Town Manager Holland and Finance Officer Anderson. **Commissioner Hurley made the motion to remove the former finance director and town manager and authorize current Finance Director Anderson and current Town Manager Holland as signers on the credit card account with First Community Bank. The motion was seconded by Commissioner Palmer and passed unanimously (3-0).**

D.) FEMA B- Street Park Bank Restoration- *Nate Reavis, Parks & Recreation Director*

Director Reavis presented this item. Manager Holland stated that two contractors have looked at the site. Due to the sloping of the bank 5-6 trees will need to be removed from the hillside. Director Reavis stated 5-6 trees and a large magnolia tree will need to be removed. The FEMA grant will allow a 30-foot section of retaining wall, but we have a 60-foot opening. They are requiring a 60-foot retaining wall after the slide is returned. Staff feel a 240-foot retaining wall would look better in the park. Mayor Hauser requested a rendering of what this would look like. Commissioner Palmer asked if this would be a permanent fix. Director Reavis stated this should solve the issue. Director Reavis stated that we did receive some FEMA money and a sewer line that needs to be replaced. Rough estimates currently are around \$80,000. The received FEMA money is around \$62,000. Commissioner Hurley stated this will give staff an opportunity to make the B Street Park hill look nice.

E.) NWFD Forestry Grant Request- *Robby Gentle, Fire Chief*

Fire Chief Gentle presented this item. Chief Gentle stated the North Carolina Forestry Service has a \$10,000 grant. It is a 50/50 matching grant so the cost to the town would be \$5,000. The purpose is to purchase radios, backpack blowers, and update chain saws for the fire department. **Commissioner Hurley made the motion to approve the North Carolina Forest Service Volunteer Fire Assistance Program grant. The motion was seconded by Commissioner Day and passed unanimously (3-0).**

The Board discussed the B Street Park Bank restoration further. **Commissioner Palmer made the motion to approve the B- Street Park restoration proposal with Williams Excavating. Commissioner Hurley seconded the motion and passed unanimously (3-0).**

F.) Request for Adjustment to ABC Board Terms- *Dylan Blankley, Town Clerk*

Clerk Blankley presented this item. Clerk Blankley stated the town has been contacted by the NC State ABC commission, the state is requesting the town to adjust the ABC terms to all end in the same month of their respective year. Chairmen Lankford's term would end in August 2027, Mr. Gentry's term would end on August 2026, and Mr. Martin's on August 2028. **Commissioner Hurley made the motion to approve the changes to the North Wilkesboro ABC Board Terms. Commissioner Palmer seconded the motion and passed unanimously (3-0).**

Mayor Hauser congratulated Commissioner elect Alex Hamilton and Sandra Espin.

XII. Closed Session

XIII. Adjourn-

With no other comments or concerns, Mayor Hauser called for a motion to adjourn. The motion to adjourn the meeting was made by Commissioner Hurley and seconded by Commissioner Palmer. The motion passed unanimously (3-0). The meeting adjourned at 5:57 p.m.

Randy C. Huffman, Mayor

J. Dylan Blankley, Town Clerk

Approved: _____

**TOWN OF NORTH WILKESBORO
COMMISSIONERS MEETING**

DATE: DECEMBER 2, 2025

5:34 P.M.

**HELD AT THE WILKES COUNTY BOARD OF EDUCATION BUILDING AT 613 CHERRY
STREET**

THERE WERE PRESENT: Marc R. Hauser, Mayor
 Andrew Palmer, Mayor Pro-tem
 Michael Parsons, Commissioner
 Angela Day, Commissioner
 Kristopher Hurley, Commissioner

ALSO PRESENT: Eddie Holland, Town Manager
 Victoria Brooks, Town Attorney
 J. Dylan Blankley, Assistant Town Manager/ Town Clerk
 Brad Mathis, Police Chief
 Robby Gentle, Fire Chief
 Joseph Kamperman, Planning Director
 Nate Reavis, Parks & Recreation Director
 Taylor Berry, Community Development Director

Commissioner Church was absent.

CALL TO ORDER

I. Call to Order

Mayor Hauser called the meeting to order at 5:34 p.m.

II. Invocation

Father John Hanic of St John Baptist de LaSalle Catholic Church delivered the invocation.

III. Pledge of Allegiance

Mayor Hauser asked Boy Scout Troop 335 & 336 to lead the Pledge of Allegiance.

IV. Additions/Deletions to the Agenda –

There were no additions or deletions to the agenda.

V. Approval of Agenda -

Mayor Hauser called for a motion to approve the agenda as written. **The motion to approve the agenda as written was made by Commissioner Hurley and seconded by Commissioner Parsons. Motion unanimously carries, (4-0).**

VI. Routine Business/Consent - (action needed)

All consent items may be approved in one motion. Items requiring further discussion may be pulled and voted upon separately.

- A.) Approval of Board Special Called Meeting Minutes- April 21st, 2025- *Dylan Blankley, Assistant Town Manager/Town Clerk*
- B.) Approval of Board Closed Session Meeting Minutes April 21st, 2025- *Dylan Blankley, Assistant Town Manager/ Town Clerk*
- C.) Call for Public Hearing on Parcel ID 1402449 off of Shaver & Pine Street- *Joseph Kamperman, Planning Director*

The motion to approve the consent agenda was made by Commissioner Hurley and seconded by Commissioner Parsons. The motion passed unanimously (4-0).

VII. Reflections from Outgoing Official

- D.) Reflections on Service from Commissioner Otis Church.
Commissioner Church was absent.
- E.) Reflections on Service from Commissioner Angela Day.
Commissioner Day stated that she has had wonderful joy and some rough patches. The town is growing better and she is very proud of North Wilkesboro. Commissioner Day concluded by stating how much she loves North Wilkesboro.
- F.) Reflections on Service from Mayor Marc Hauser.
Mayor Hauser began by offering congratulations to Mayor elect Huffman, Commissioner elect Sandra Espin, and Commissioner elect Alex Hamilton. Mayor Hauser continued that

four years went by quickly and he learned that when things happen you get the credit or the blame. As a result of the efforts of the board, the town has secured funding for a fire department which has been kicked around for decades, secured funding for the water intake with the Town of Wilkesboro, Provalus with Wilkes County, and Smoot Park which is well underway. Mayor Hauser hoped the new board could see these projects through to completion in addition to seeing additional housing in the community. Mayor Hauser stated that being mayor was a pleasure; the best part was the people. The staff, department heads, police and fire chiefs, and Clerk Blankley thank you for your kindness, patience, and friendship.

VIII. Old Board Adjourn

Commissioner Parsons thanked Commissioner Day, Commissioner Church, and Mayor Hauser for their service. *The audience applauded.*

The motion to adjourn this Board was made by Commissioner Parsons and seconded by Commissioner Hurley. The motion passed unanimously (4-0). The Board adjourned at 5:42 PM.

The meeting recessed until 5:49 PM.

IX. Oath of Office & Remarks from Incoming Officials

G.) Oath of Office & Remarks from Newly Elected Officials

Mayor Pro tem Palmer invited Judge Andrew Warren to perform the Oath of Offices for the new elected officials.

Judge Andrew Warren swore in Commissioner Sandra Espin.

Judge Andrew Warren swore in Commissioner Alex Hamilton.

Judge Andrew Warren swore in Mayor Randy Huffman.

Commissioner Espin stated that she never imagined she would be here today. Commissioner Espin continued that she is deeply humbled and profoundly grateful for the outpouring of support from the community. To her family, friends, and neighbors thank you. Commissioner Espin continued by thanking town staff and she is honored and excited to serve on the board. She believes there is the opportunity to be a strong united board to move North Wilkesboro forward, while serving the citizens with integrity and purpose.

Commissioner Hamilton stated that he wanted to thank his family, daughter, and wife. He continued by thanking the voters and those who offered him advice. He is looking forward to accomplishing great things.

Mayor Huffman apologized for his emotion. He looks at this opportunity as a dream board, there are no enemies in the room, if you disagree with him, please see him after the meeting. He sees the town accomplishing great things. He thanked those who supported him and those who did not because they made him stronger.

X. New Board Called to Order

Mayor Huffman called the meeting to order at 5:59 PM.

XI. Awards and Recognitions

There were no Awards or Recognitions at this meeting.

XII. Board Business

H.) Approval of 2026 Board of Commissioners Meeting Calendar

Commissioner Parsons made the motion to accept the calendar presented in the agenda packet.

The motion was seconded by Commissioner Hurley and passed unanimously (5-0).

I.) Selection of Mayor Pro Tem- *Randy Huffman, Mayor*

Mayor Huffman stated it has been tradition that the highest vote getter is the mayor pro-tem.

Commissioner Palmer made the motion to appoint Mrs. Sandra Espin as the new Mayor Pro Tem.

Commissioner Hamilton seconded the motion. The motion passed unanimously (5-0).

XIII. General Public Comment Period -

The mayor will acknowledge no more than five speakers. Speakers have five-minute limits.

There was one public speaker at this meeting. Walter Vaughn, a candidate for County Commissioner. Mr. Vaughn stated there is a 99-million-dollar project with a lot of concerns. There are five- or six-ways government can structure debt, but the people are supposed to vote on debt. His concern is over the lack of transparency. Will you bend the knee to the people and open up your books so people can ask questions about that debt. Mr. Vaughn continued by asking why he has to pay a water bill, a sewer bill, and a trash bill if he has to pay taxes. Some would say this is a usage fee, but why don't I pay a fee when I call the police or the fire department. Mr. Vaughn

continued that he plans to organize a petition to add transparency to the city charter.

XIV. Manager's Report/Emerging Issues –

Eddie Holland, Town Manager & Town Attorney Victoria Brooks

Manager Holland's Report included:

- **Block 46 Grant Application:** Manager Holland stated that staff were informed of a grant opportunity for the Block 46 parcel by Senator Eddie Settle with a deadline of November 28th. The grant includes survey, flood modeling, hydraulic analysis, site design, and conceptual design for the 14 acres. If awarded the amount totals \$500,000. The grant has been acknowledged as received and expect results by January. *Mayor Huffman recognized the effort by staff on this project.*
- **Smoot Park Update:** Manager Holland stated that the slide has been set, waterlines installed, the slab for the pool house and pumphouse, the pool house walls have been completed, the mechanical, electrical and plumbing rough in have been started, the pump house block is complete, the pool house equipment has been installed, and exterior lighting on the pavilion has been completed. Completion is expected in Late April-early May.

Emerging Issues:

Mayor Huffman:

Mayor Huffman requested to discuss the Smoot Park Splash Pad. *Parks & Recreation Director Nate Reavis spoke on the progress at Smoot Park and the issues with the old splash pad.*

Director Reavis stated the new splash pad has a slot drain and a zero entry to the pool. Director Reavis showed a picture of the pavilion light up at night. The interior CMU has been completed. The mechanic HVAC work is ongoing. The pump house is dried in and has durock installed. The controls of the pump house are the heart of the pool and we have valves to control the splash pad. Director Reavis stated that the old splash pad umbrella feature gaskets and mounting base are damaged. The green play feature is missing the top piece and does not spin as it was designed. The splash pad floor has low spots that pool up water. The center tiles were incorrectly installed and are coming up from the pool surface. The cost to repair the splash pad is \$151,000 to pull up the floor, fix both play features, and repour the floor. Mayor Huffman stated that the splash pad was installed during the administration before last. The splash pad could have had an engineer to perform the inspection rather than the regular inspector. Mayor Huffman asked if staff had another solution. Director Reavis stated that staff proposed to install a covered shelter there. Town staff could remove the splash pad, pour back in concrete, remove the shed, and install a covered shelter. Director Reavis stated a steel structure would cost \$33,800 included the concrete. Director Reavis continued that a 24x24 cedar structure would cost \$84,000 with the same roofing as the other cedar structure, pump house, and pool house. Mayor Huffman requested a timeline on decision. Director Reavis stated the cedar structure had a 20–25-week lead time and a decision would be needed soon in order to be installed before the new pool opens. Commissioner Espin requested a picture of the steel structure. Director Reavis replied that he did not have one tonight but, there is one installed at the Old Wilkes County Airport.

Commissioner Palmer asked if the board was in agreement about not fixing the old splash pad. Commissioner Parsons agreed. Commissioner Palmer stated that when he and Commissioner Parsons came on the board the project was defunct and was not going to be finished.

Commissioner Parsons stated the town had spent \$135,000. Commissioner Palmer stated the PVC pipe had gotten water into it and frozen and busted. 3 of the commissioners at the time voted to spend \$150,000 in addition to the \$130,000. Commissioner Palmer stated he and Commissioner Parsons voted against spending the money. The town has had the splash pad open for three seasons; this seems like it is something that will happen again. Manager Holland thanked Director Reavis for his effort on the project. Commissioner Palmer requested pictures of the steel building before the board takes action. Commissioner Parsons stated that they can do nothing but pour a concrete pad. If the board decides they want to match bookends, he had an issue with the steel building due to a lack of continuity. The \$28,000 cost of the roof was not palatable for the 24x24 shelter. Commissioner Parsons suggested to not do either right now and

circle back to the shelter issue later with a concrete pad. Mayor Huffman stated that the footers are 4x4. The roofing could match with a steel building; we need to consider the engineering for the footers. Director Reavis stated that in a metal structure the roof would only match the pavilion. The roof to match the pump house and pool house would be \$28,000. Commissioner Parsons stated the 24x24 cedar is \$36,000 with a \$6,500 installation fee. The steel building is \$21,000. *The Board discussed the timeline of any shelter on the splashpad.* Commissioner Hurley asked if we could return the cedar structure that was already ordered and replace it with a steel structure. Director Reavis stated it is already in the contract. Counselor Brooks stated it would be a change order to the contract. Commissioner Parsons stated the roof of the shelter would match the pool house and pump house to maintain continuity in the park. Commissioner Palmer stated the decision was to build a structure or just the concrete pad. Commissioner Hurley preferred to do the pad, Commissioner Hamilton preferred the pad to determine the demand for the area.

Commissioner Palmer made the motion to pour the concrete pad with the footers included. Commissioner Parsons seconded the motion. The motion passed unanimously (5-0).

XV. Consideration of Old Business-

XVI. Consideration of New Business- (action needed)

J.) Prohibition Hot Rod and Moonshine Festival Road Closure Request- *Alyssa Billings, Community Development Coordinator*

Coordinator Billings presented this item. Coordinator Billings stated that the commissioners had received a road closure request for a special event downtown. The closure is for the Prohibition Hot Road and Moonshine Festival scheduled for September 26, 2026. The road closure request is for Main Street from 6th to 9th Street and the CBD Loop from 6th to 9th Street from 7:00 AM to 5:00 PM to allow vehicles for the car show to park and safety for vendors and event attendees. *The event organized Blake Minton was in attendance for event specific questions.*

Clerk Blankley read a public comment from Kathy Kozak on behalf of Talia Espresso. This did not support our business and actually drove people away given the actual closure. Our guests want to park on Main Street and quite frankly need too due to handicap in some cases. When I personally cannot even walk on the streets because of lawn chairs and coolers because they sat along deep into the sidewalk. Then the people blocked the opening into our business because of the above stated. We also have limited outdoor patio dining in which ended up being occupied by noncustomers because they were hot and needed shade. Lastly there would never be a good enough reason for Main Street to ever be closed on a busy weekend unless it was for a community parade or an evening event that we already have predestined for our region. There's plenty of back parking lots and other backstreet spaces to use for the study event, but we absolutely do not want this closed again.

Commissioner Palmer asked if they were requesting the board to not close Main Street for anything. Clerk Blankley affirmed this. Commissioner Palmer asked about event attendance. Mr. Minton stated that the weather was bad and they had 249 cars. Almost all of the hotels were sold out for the weekend. Commissioner Parsons asked why do they need to close Main Street. Mr. Minton stated the event was down roughly one half to two thirds of attendance so closing even with Main Street there would not have been enough space. Commissioner Parsons suggested moving to close a section of C Street to Main Street, 9th and 10th Streets on C Street. *The Board discussed options and alternatives for the street closure.* Commissioner Parsons suggested to resubmit the road closure with the alternative route plan based on feedback from Chief Mathis. Mr. Minton stated the primary feedback he gets is that his event is not downtown.

McKenzie Day from Ivy Ridge Traditions stated that they saw no significant positive or negative impact on their business. The merchant's association encouraged the event to continue in the CBD Loop and back parking areas. Other events downtown use alternative parking areas of downtown rather than including spectator parking. Ms. Day also stated that the Saturday of

the event is the start of the leaf season and they normally see a significant tourist bump during early September through late October. Ms. Day supports the event but encouraged the board to revisit closing Main Street. Commissioner Parsons stated this would be two weekends of Main Street closed with the Apple Festival. Commissioner Palmer stated that events are important to the town for things to do, but businesses have to make money as well. The board decided to table this item so Mr. Minton can submit an amended application. Commissioner Hurley asked about establishing metrics to meet in order to close Main Street. Mr. Minton agreed on 600 cars. Ms. Day stated that they can see the statics for walk ins on a Saturday. Commissioner Palmer asked about advertising downtown businesses for the event. Mr. Minton stated he is one of the only events that promoted downtown businesses. For 28 days before the event, he had over 224,000 impressions on his social media page. The event spends thousands of dollars each year on boosted ads and radio ads. Commissioner Hurley suggested a raffle to insinuate supporting local businesses. Mayor Huffman stated the goal is to bring people into North Wilkesboro. *There was no action taken at this meeting.*

- K.) Greenway Grant Application Update- *Dylan Blankley, Assistant Town Manager & Nate Reavis, Parks & Recreation Director*
Assistant Manager Blankley presented this item. Clerk Blankley stated that staff have been working on a grant application in relation to the Yadkin River Greenway. The greenway sustained damage as a result of Hurricane Helene. The towns damage inventory request for the greenway was denied and thus why staff are applying for this grant. The Helene Local Government Capital Grant had a criterion that you must be denied by FEMA. Director Reavis, Clerk Blankley, and McGill Associates worked to submit the grant application. A funding announcement is expected by the end of the year. Commissioner Palmer asked about the location of the damage. Clerk Blankley stated it was behind Midtown Market where sand covered the greenway between Smoot Park & Memorial Park. Mayor Huffman stated that it was his understanding to use gabion baskets to fix the river bank. Clerk Blankley explained these gabion baskets are an erosion control similar to riprap. The project is more expensive due to the grade of the riverbank being nearly vertical. Manager Holland stated there were three primary areas of damage. Commissioner Palmer asked about FEMA funding and another section of Greenway. Commissioner Parsons stated it was in the county jurisdiction.
- L.) Joint Water Intake between North Wilkesboro and Wilkesboro Bid Update- *Eddie Holland, Town Manager*
Manager Holland presented this item. Manager Holland stated the joint intake bid opening received three bids. The low bidder for Contract A for the intake facility was Lock Lane Construction at \$16,518,780.00. The low bidder for Contract B for the raw water line was ELJ, Inc. at \$10,326,017.00. We do have grant funds of 15 million with approximately 9,900,000 on the raw water line. McGill associates are working to ensure everything has been included on the bids. Mayor Huffman asked about potential grant funding as the town is 3 million dollars short. Manager Holland stated these funds are related to the water treatment plant and if any funds can be transferred. Commissioner Palmer asked if staff would bring back the North Wilkesboro cost. Manager Holland affirmed this request.
- M.) Wilkes County Airport Sewer Letter of Support Request- *Eddie Holland, Town Manager*
Manager Holland presented this item. Manager Holland stated that Wilkes County is requesting a letter of support to extend sewer lines from North Wilkesboro to the Wilkes County Airport. The total cost of the project is \$8 million dollars and the county is pursuing a funding request of \$2.4 million. **Commissioner Parsons made the motion to provide the County with a letter of support for the raw sewer lines to the Wilkes County Airport. The motion was seconded by Commissioner Hurley and passed unanimously (5-0).**
- N.) 3rd Party Agreement between Department of Transportation, Wilkes County, and the Town of North Wilkesboro- *Eddie Holland, Town Manager & Victoria Brooks, Town Attorney*
Counselor Brooks presented this item. Counselor Brooks stated that the 3rd party agreement is between the North Carolina Department of Transportation, Wilkes County, and the Town of North Wilkesboro. The project is to upgrade the pump station off of Speedway Road that Wilkes County has been working to upgrade the Speedway Wastewater project. The DOT will manage the project, Wilkes County will execute the project with ARPA funds, the town has committed to provide \$385,000 in overages total. The Town is part of the agreement because

once the work is completed the Town will need to maintain the system. Mayor Huffman asked about betterments. Counselor Brooks stated that eventually this project will include betterments such as upgrading the size of the pipes along speedway road toward Highway 421. The agreement is only for the pump station. Wilkes County has approved this and the NCDOT has approved as well. Commissioner Palmer stated the upgrades on Highway 115 does the money not go towards that? Counselor Brooks stated it is part of the greater wastewater upgrade project. If the project comes in under budget, the town would not have to spend this portion of the project.

The motion to approve the 3rd party agreement between the North Carolina Department of Transportation, Wilkes County, and the Town of North Wilkesboro. The motion was seconded by Commissioner Parsons and passed unanimously (5-0).

O.) Request to Investigate an Annexation Request off of Boone Trail- *Dylan Blankley, Assistant Town Manager/ Town Clerk*

Clerk Blankley presented this item. Clerk Blankley stated that staff have received an annexation petition for a property on Boone Trail. Every Parcel around it is in town and they would like to connect to our sewer system. **Commissioner Hurley made the motion to approve the Resolution to investigate a petition on 271 Boone Trail Road. The motion was seconded by Commissioner Palmer and passed unanimously (5-0).**

Resolution 2025-18

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-58.1 ON 271 BOONE TRAIL

WHEREAS, a petition requesting annexation of an area described in said petition was received on December 2, 2025 by the Board of Commissioners; and

WHEREAS, G.S.160A-58.2 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Commissioners of the Town of North Wilkesboro deems it advisable to proceed in response to this request for annexation:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of North Wilkesboro that:

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Commissioners the result of their investigation.

P.) Fire Department Update- *Eddie Holland, Town Manager & Robby Gentle, Fire Chief Manager Holland and Fire Chief Gentle presented this item.* Manager Holland began by stating there has been a lot of discussion around the fire station. Jackson Builders has placed the project on hold until they receive direction from the Board. \$58,000 has been spent on design to date. The soil boring on the site has turned out favorably. The current budget is estimated at \$6,823,279 with an added \$300,000 in contingency. Chief Gentle stated there have been several changes from the original design included changing from a flat roof to a metal roof and HVAC located at the rear of the building. Manager Holland stated that there have been discussions regarding the training tower and having it stand separate from the building. Chief Gentle stated that he would prefer to leave the training tower attached because it would allow to train for search and rescue in an apartment complex with sprinkler heads. *The Board discussed the location of the and utilization of the training tower.* Mayor Huffman stated that according to Jackson Builders the training tower could remain on site but detached from the building to prevent wear and tear on the building. Chief Gentle replied the stations he has visited that have a training tower have shown minimal signs of wear and tear. Commissioner Palmer asked about the potential to add additional training facilities on site. Chief Gentle stated that setting a scenario to enter an apartment building is crucial. Mayor Huffman suggested an additional meeting to work through the issues with the fire station. Mayor Huffman asked about the removal of pine trees on site. Chief Gentle stated that he would removal any trees that may damage the station. The station needs to be a safe area.

Commissioner Hurley asked about epoxy flooring throughout the living area. Chief Gentle replied that he wanted polished concrete throughout the entire station. Epoxy flooring gets slick and the flooring decision was due to maintenance. Commissioner Hurley requested that the new updated budget reflect the removal of the epoxy flooring. Commissioner Espin asked if the tower needed to have any specific type of wall. Chief Gentle replied the tower needs to have a wall so staff can repel out of windows. Commissioner Espin asked about the different types of cladding. Chief Gentle replied they selected brick because it held up better over time. He continued that the fire department is working to achieve its medium rescue certification. Commissioner Palmer asked about a forceable entry door similar to a station he visited. Chief Gentle stated they cost roughly \$5,000 and he is trying to keep costs low. *The board discussed the training tower.*

Commissioner Parsons made the motion to approve moving forward with Jackson Builders to build our fire station with the proposed building plan that has been presented along with the site development plan with a budget of \$6,823,279 and adding a contingency of \$300,000. Commissioner Espin seconded the motion.

Commissioner Parsons stated that Jackson Builders is looking for something that says let's do this. He continued that, if possible, he would like to spend \$6.5 million instead, there are already savings to continue to pull the cost down. Mayor Huffman stated that he likes the idea of we will be watching. Commissioner Parsons stated that as of 12:00 today, Smoot Park has \$204,000 worth of contingency, if we do not spend it, we do not spend that money, the fire station is the same way. Mayor Huffman asked what the purpose of the contingency was. Commissioner Parsons replied it was primarily for site preparation, but contingency is contingency. Mayor Huffman stated that after meeting with Blue Ridge Engineering, they were hopeful that due to the soil testing we will be in much better shape. Commissioner Palmer asked about bay lights that indicate when the doors are completely up. They would not be a huge cost and encouraged staff to consider them. Chief Gentle stated that he likes the idea of them. Staff have never drove through a bay door. Chief Gentle continued that in most volunteer departments a majority of their personnel drives a fire truck, in North Wilkesboro four engineers drive the truck. Until you are approved by an engineer you do not drive a fire truck to protect the towns equipment. Chief Gentle stated he feels it is his responsibility to protect the towns money and equipment. Chief Gentle continued that if the town wants to go to a fulltime crew with three shifts, the fire station will not have to be changed. Mayor Huffman stated that Chief Gentle would accomplish something that has not happened since the 1950s. Chief Gentle replied it would accomplish something that the fire department has been promised for 25 years.

Commissioner Parsons stated that he wanted Jackson Builders to start bidding and moving dirt. It is time for action. Mayor Huffman stated that every meeting has been the goal to fast track the project because every day that passes it is costing us more money. Commissioner Parsons stated as soon as we get a formalized agreement with Jackson builders, we can go to OSBM to encumber the funds and can front load the grant funding first so we do not spend local tax dollars until later. He wanted to make sure the funding is secured and used appropriately. Commissioner Palmer stated that he would like to thank the Board and Manager Holland for allowing him to ask questions about the price, he tries to treat the town money like it is his own. The fact that we did not bid the project out instead of design bid has always bothered him. \$7.5 million has always been the maximum price and every dollar we save is a dollar we can spend somewhere else. Commissioner Parsons stated the initial budget was \$7.35 million and he was okay with it, but Commissioner Palmer said wait we need to pause. Chief Gentle was able to get with Jackson Builders and has trimmed \$500,000 off the project. We are at a reasonable and doable number with a hope to come in less. Commissioner Palmer stated he has done all he can to look at the cost on the fire department.

The motion passed unanimously (5-0).

Commissioner Parsons stated that he will miss Mr. Church, who always used to adjourn the meeting. He was a valuable member of this board and will be greatly missed. Commissioner Palmer thanked Mr. Church, Mrs. Day, and Mr. Hauser. To the new members he hopes they are excited, the job can be tough and it can be rewarding. Communication is key and a former Commissioner Burt Hall told him if you don't take this personal, I will not take it personal. Mayor Huffman stated that he hoped Mr. Hauser will accept Father John attending tonight and thanked him for his service. Commissioner Hurley thanked the outgoing members for their efforts to move the town forward.

XII. Closed Session

There was no closed session at this meeting.

XIII. Adjourn-

With no other comments or concerns, Mayor Huffman called for a motion to adjourn. The motion to adjourn the meeting was made by Commissioner Hurley and seconded by Commissioner Parsons. The motion passed unanimously (5-0). The meeting adjourned at 7:41 p.m.

Randy C. Huffman, Mayor

J. Dylan Blankley, Town Clerk

Approved: _____

**2026 HOLIDAYS
OBSERVED BY THE
TOWN OF NORTH WILKESBORO**

NEW YEAR - January 1, 2026

MARTIN LUTHER KING JR. DAY - January 19

GOOD FRIDAY BEFORE EASTER - April 3

MEMORIAL DAY - May 25

INDEPENDENCE DAY - July 3

LABOR DAY - September 7

VETERANS DAY – November 11

THANKSGIVING (2 DAYS) - November 26, 27

CHRISTMAS (2 DAYS) - December 25, 28

RESOLUTION 2026-01**A RESOLUTION TO DECLARE CERTAIN PROPERTY SURPLUS AND AUTHORIZING IT TO BE DISPOSED OF BY THE TOWN MANAGER**

WHEREAS, The North Wilkesboro Board of Commissioners hereby declares the following property surplus and desires to dispose of certain surplus properties of the Town of North Wilkesboro;

WHEREAS, the North Carolina General Statutes require that all property owned by a public agency be declared surplus by the governing board before it can be disposed of; and,

WHEREAS, according to G.S 160a-266, A city may discard any personal property that: (i) is determined to have no value; (ii) remains unsold or unclaimed after the city has exhausted efforts to sell the property using any applicable procedure under this Article; or (iii) poses a potential threat to the public health or safety; and,

WHEREAS, the Town Manager is authorized to dispose of the described property on GovDeals; and,

WHEREAS, all property will be sold via online auction via GovDeals.com; and,

WHEREAS, all property will be sold as is; and,

WHEREAS, the Town Clerk shall publish notice summarizing this resolution in accordance with G.S 1 60A-270.

NOW, THEREFORE, BE IT RESOLVED, the North Wilkesboro Board of Commissioners does hereby declare the following properties surplus.

- # ST1: 2006 Ford Ranger 4x4, 93,200 miles (VIN: 1FTYR45E16PA65394)
- # 37: 2013 Dodge 2500 4x4, 75,000 miles (VIN: 3C6UR5HL8DG570873)
- # 70: 1999 Dodge 1500 4x4, 114,000 miles (VIN: 1B7HF16Y9XS228212)

Adopted this 6th day of January 2026.

Randy C. Huffman, Mayor

ATTEST:

J. Dylan Blankley, Town Clerk

IX. Manager's Report/Emerging Issues –

Eddie Holland, Town Manager & Victoria Brooks, Town Attorney

- Opportunity for the Board to be briefed on Town events and projects occurring.
- Opportunity for questions, comments, and concerns from the Board to both parties, allows for open dialogue and chance to direct the Manager and Attorney to conduct any business as needed on the Board's behalf.
- Additionally, the Town Attorney can brief the Board on items not part of closed session.

Manager Holland's Report:

- A.) Helene Local Government Capital Grant Program.
- B.) Fire Insurance Classification.
- C.) North Wilkesboro Fire Department Update.
- D.) Ethics Training.
- E.) Smoot Park Project.
- F.) Topics as necessary to inform the community and Board of Commissioners on town operations.

MANAGEMENT MEMORANDUM

TOWN OF NORTH WILKESBORO

December 30, 2025

Meeting: January 06, 2026

HELENE LOCAL GOVERNMENT CAPITAL GRANT PROGRAM - \$1,936,412.60

As most of you are aware, we received notification through the Office of State Budget & Management and the Governor’s Office announcing the Helene Local Government Capital Grant Program recipients involving Greenway repairs along the Yadkin River in North Wilkesboro. As a follow-up, Representative Blair Eddins provided the following correspondence:

From: Lindley, Brigid L <brigid.lindley@osbm.nc.gov>
Sent: Friday, December 19, 2025 3:27 PM
To: Rep. Blair Eddins <Blair.Eddins@ncleg.gov>
Cc: Sarah Bush (Rep. Blair Eddins) <Sarah.Bush@ncleg.gov>; Arnold, Michael J <michael.arnold@osbm.nc.gov>
Subject: Office of State Budget and Management Helene Local Government Capital Grant Program

Representative Eddins,
 On Monday, the Office of State Budget & Management and Governor’s Office announced the [Helene Local Government Capital Grant Program recipients](#). I am reaching out to let you know which applications from your district were awarded funding. The names and amounts of each project are listed below.

Altogether, your district has been awarded \$1,936,412.60 in grant funds to repair, renovate, or replace infrastructure damaged by Hurricane Helene. You can find information about all of the awards on [our webpage](#). We are working closely with local governments as they navigate the award process and appreciate the legislature’s continued support. Please let us know if you have any questions.

County	Grant Recipient Name	Grant Project Title	Grant Amount
Wilkes	North Wilkesboro	North Wilkesboro Yadkin River Greenway Slope Stabilization	\$1,936,412.60

With gratitude,
 Brigid Lindley
 Legislative Liaison
 NC Office of State Budget & Management

NEW FIRE INSURANCE CLASSIFICATION

Again, I think that most of you have been made aware that a recent correspondence, copy as follows, confirms that the new fire insurance classification for the fire department results in a Class 3. If memory serves me correctly this results in April 2026.

December 17, 2025

Eddie Holland
Town Manager
PO Box 218
North Wilkesboro, NC 28659

Re: North Wilkesboro Fire District |

Dear Eddie Holland:



BRIAN TAYLOR
STATE FIRE MARSHAL

We wish to thank you, Chief Gentle, and others for the cooperation given to our representative during our recent survey. We have completed our evaluation of the fire insurance classification for North Wilkesboro Fire District and advise that the protection class is a Class 3.

Formerly class 4 applied. The purpose of our visit was to gather information needed to determine a fire insurance classification, which may be used in the calculations of property insurance premiums. This survey was not conducted for property loss prevention or life safety purposes, and no life safety or property loss prevention recommendations will be made.

Class 3 applies to all buildings with a flow of 3500 gpm or less. The private and public protection at properties with larger needed fire flows are individually evaluated, and may vary from the 3 Classification.

We are attaching a copy of our Grading Sheet and the results of the hydrant flow tests witnessed during our survey. If you have any questions concerning our survey and grading, please let us know.

Sincerely yours,

Tony Bailey

Tony Bailey

Supervisor of Inspections

TB/sh

ENTERPRISE LEASE AGREEMENT – VEHICLE LEASES, ETC.

Alisha Anderson, Finance Director and I, along with Jeremy Billings, Garage Supervisor are assessing our current vehicle inventory, town owned vehicles, to gather up-to-date information for their current condition and usage status to better assess our needs. We are working with the Enterprise lease representative, Rebecca Bass, to clarify our current obligations and to determine available options. We feel confident that we can result some savings involving this review. In the meantime, we have recently identified some surplus vehicles that need to be made available for sell pending our further assessment of the program. We would like to move forward with coordinating the sell of the following vehicles based on information provided by Public Works Director, David Webb.

Surplus Vehicle List

1. # ST1: 2006 Ford Ranger 4x4, 93,200 miles (VIN: 1FTYR45E16PA65394)
2. # 37: 2013 Dodge 2500 4x4, 75,000 miles (VIN: 3C6UR5HL8DG570873)
3. # 70: 1999 Dodge 1500 4x4, 114,000 miles (VIN: 1B7HF16Y9XS228212)

NORTH WILKESBORO FIRE DEPARTMENT – PROJECT UPDATE

This is an excerpt from an email correspondence which I received from Kent Warren, Jackson Bldrs as dated December 20, please refer to the following:

“Sorry for the delayed response. Plans are moving once again. Blue Ridge has the layout we approved and is moving on that. Dunn and Dalton is coordinating plans with pre-engineered building layout and getting in final shape to hand off to Carl Page / Interworks for PM&E and Stewart Engineering for structural. We’ll probably send you and Chief Gentle one last pass to approve shortly after the holiday break. Footprint we assume is approved as discussed and just looking for any interior space tweaks.”

“As for establishing primary contact we probably should formally get a request from the town to change you (Eddie) to the owner’s representative. We are happy to keep Chief Gentle on communication as well as we do feel like he is the end user and we do want to make sure we leave the department with a project that functions to meet their needs, and that he is aware of any issues moving forward.”

Kent Warren, Jackson Builders, INC.

Therefore, I appreciate your consideration to approve a contract amendment which would identify me, Eddie Holland, as town manager as the primary contact relating to the contract. Certainly, as Kent references, he acknowledges my request to keep Chief Gentle on communications to ensure that he is aware of discussions as the end user. I simply requested that I be identified as the primary contact with full intent to ensure that Chief Gentle is aware of all communications.

POSSIBLE SCHEDULING FOR NEW MEMBERS “ETHICS CLASS” LOCALLY

Recent discussions suggested that we pursue information for the required Ethics Class involving new board members be held locally noting that this might be an opportunity should other board members want to attend. Additionally, this required course study can be made available to the newly elected mayor with anticipation that some of the newer staff members might also attend. It is anticipated that this could potentially serve to expedite the scheduling, provide more training opportunity and result some cost savings. We are pursuing information from both the UNC School of Government and the NC League of Municipalities to determine if this can be coordinated. Additionally, it was noted that a North Wilkesboro Speedway suite has been used as a training venue in the past. So, we will inquire about this as a possible location; otherwise, maybe the Stone Center or Wilkes Community College. Again, we will promptly pursue this and make you aware as additional information is available.

TREE PRUNING and PLANNING

Effort has taken place through the direction and assistance of David Webb, Mike Shew and Nate Reavis to prune some of the trees in the downtown area. We are proposing a complete assessment and review of trees in other areas to determine steps that need to be taken to improve other areas. Some discussion has taken place with Wilkes Community College officials to involve the Wilkes Community College Horticulture Technology Department with assistance to provide some landscape design to include tree and plant types, etc. We hope to move forward with this in the near future.

B ST PARK – BANK STABILIZATION, WALL AND SEWER LINE

We continue to await response regarding the B St Park project and the pursuit of additional funding to coordinate the additional wall stabilization, etc. Hopefully, per discussion with Nate Reavis, Parks & Recreation Director, we will receive some indication in the next few weeks. Obviously, we are eager to move this project forward taking into consideration the need to grow grass, the growing season, etc., for the stabilization of the bank.

SMOOT PARK PROJECT

Per conversation with Nate Reavis, Parks & Recreation Director this morning, the park project continues to proceed on track, both the scheduling and the budget. It is anticipated that the project will complete late April to early May with the formal opening proposed for Memorial Day 2026 weekend.

RELOCATION OF ADMINISTRATIVE OFFICES – TOWN HALL

Coordination is currently underway for relocation of some town hall administrative offices to the upstairs office areas. Hopefully, if moving plans, storage and other planning can be coordinated this will take place in mid to late January. This likely will involve the mayor’s office, the manager’s office the town clerk and Community Development representatives and Planning and Inspections. Review and coordination is underway taking into account the visitor public access, number of visitors, etc.

TOWN HALL FACILITY – LIGHTING REPLACEMENTS and RETROFIT

This proposal includes the replacement of essentially all downstairs town hall lighting fixtures with LED lighting which results in considerably less maintenance involving the replacement of bulbs, ballasts, etc. and results in considerable savings involving electricity usage. As below, local contractor, Clark & Sons Electric (Jerry Clark) has provided an estimate which includes a rebate through Duke Energy for each fixture, this is offset in the pricing proposal. The estimate totals \$7,980.00, copy as follows. This includes 19-2'x4' LAY-IN LED FIXTURES, 22-2'x2' LAY-IN LED FIXTURES, 120 4' LED LAMPS used for retrofitting the upstairs fixtures to LED units, 4-3' LED units, 13W LED, 43-LED recessed trims, 3-3in recessed trim, 16-8' LED lamps, 2-2'ft LED lamps, 12-8in LED trim, and 43-Compression Rings. This includes installation and disposal/removal of existing fixtures. Again, the total cost for this project is \$7,980. If possible, I would like to proceed with the lighting replacements and retrofits prior to the reorganization and relocation of the offices. This project has an estimated three-year payback.



CLARK & SONS ELECTRIC
SERVING WILKES CO SINCE 1961

DRAFT

CLARK & SONS ELECTRIC CO.
911 W D Street
North Wilkesboro North Carolina 28659
U.S.A

INVOICE

Bill To
Town of N. Wilkesboro
P.O. BOX 218
N. WILKESBORO NC

Job :
INSTALL LED LIGHTS

Invoice# ESTIMATE 001125
Invoice Date December 22, 2025
Terms Net 30
Due Date January 21, 2026

#	Item	Description	Qty	Rate	Amount
1	Material	19-2x4 LAY-IN LED'S, 22-2x2 LAY-IN LED, 120 4ft LED LAMPS, 4-3ft LED, 30-2 PIN 13W LED, 43-LED RECESSED TRIMS, 3-3in RECESSED TRIM, 16-8ft LED LAMPS, 2-2FT LED LAMPS, 12- 8in LED TRIM, 43-COMPRESSION RINGS.	1.00	7,980.00	7,980.00
Sub Total					7,980.00
Total					\$7,980.00

GOD is good all the time.

From
Town of N. Wilkesboro

Payment Stub

Invoice# : ESTIMATE 001125
 Invoice Date : December 22, 2025
 Balance Due : \$7,980.00

Amount Enclosed

CLARK & SONS ELECTRIC CO.
911 W D STREET
NORTH WILKESBORO NORTH CAROLINA 28659
U.S.A

OUTDOOR SPEAKERS – DOWNTOWN AREA including the YADKIN VALLEY MARKETPLACE

(9TH & C St. units are currently in place)

Some time ago, the local Cruisers organization provided a sound system unit and some speakers for the downtown North Wilkesboro area. The system will accommodate additional speaker units, so steps are now underway for town staff to hang necessary wiring to accommodate the downtown and market areas. The speaker units (24) are scheduled to be installed by the local contractor, Wilkes Connections, immediately following. The cost for this project to include materials, installation of the speaker units, etc. is \$4,758.10, copy attached. It is anticipated, if all goes as proposed this should be complete within the next two-three weeks. Materials have arrived and efforts are currently underway for the installation of the wiring.

Wilkes Connections Inc.
 573 Elledge Mill Rd.
 North Wilkesboro, NC 28659

Estimate

Date	Estimate #
11/24/2025	3259

To Owner
Town of North Wilkesboro Attn: Eddie Holland P. O. Box 218 North Wilkesboro, NC 28659

Project Information
Town of North Wilkesboro Attn: Eddie Holland 832 Main Street North Wilkesboro, North Carolina 28659

				Project
Item	Description	Qty	Rate	Total
70V Outdoor ...	70V Outdoor Speaker	18	109.79	1,976.22T
18/2 Outdoor ...	18/2 Outdoor Power Wire	3,000	0.325	975.00T
18/4 Undergro...	18/4 Outdoor Control Wire	1,000	0.45	450.00T
Hose Clamp 12"	12" Hose Clamp	60	2.01	120.60T
Misc Materials	Misc Materials		25.00	25.00T
Labor	Labor		900.00	900.00T
	Sales Tax		7.00%	311.28
Total				\$4,758.10
Phone #	E-mail			
336-670-3388	gwyn@wilkesconnectionsinc.com			

JOINT WATER SUPPLY INTAKE / RAW WATER LINE (FUNDING)

Per conversation with David Poore, Public Utilities Director, we have corresponded with McGill Associates, Project Manager, Jared Wright to pursue possibilities for revisiting some loan options, hopefully zero percent (0%) and twenty-five percent (25%) principal forgiveness, referenced as follows involving some pending funding. David indicates that we will be much better served to use a portion of this funding toward the raw water line project, if approved. He did note that we will proceed with some of the preferred improvements at the treatment plant; however, we can actually save some expense to apply toward the raw water line and intake. So, as a result, we contacted state officials to inquire about combining some of the funding for the water treatment plant with the raw water line and joint intake project(s). We held a telephone conference on December 15 with state officials which appeared to go well. We are awaiting further response, per Jared's (McGill Associates, LLC representative) correspondence to the state representative. We anticipate that this will enable us to go forward reasonably soon with the projects, if approved.



December 19, 2025

Ms. Kavitha Ambikadevi
NCDEQ Division of Water Resources
Water Infrastructure Fund Section Chief
217 West Jones Street
Raleigh, North Carolina 27603

RE: Town of North Wilkesboro
Yadkin River Raw Water Intake and Pump Station
Combination of DWI Project No. SRP-D-ARP-0285 and WIF-1976
Meeting Summary - December 15, 2025

Ms. Ambikadevi:

On behalf of the Town of North Wilkesboro, thank you and other DWI staff for attending the virtual meeting held December 15, 2025, to review the proposed combination of existing funding offers (SRP-D-ARP-0285, WIF-1976) to better meet the Town's needs. As discussed, the purpose of this meeting was to clarify options for combining the Town's ARPA funding (SRP-D-ARP-0285) with SRF loan funding (WIF-1976), to fund construction of the proposed *Yadkin River Raw Water Intake and Pump Station*, the supporting *Raw Water Line* to deliver raw water to North Wilkesboro's existing intake, and improvements to the Water Treatment Plant.

In summary, the Town received bids for construction of the intake, pump station, and raw water line on November 20, 2025. Funding for these project components is included in the SRP-D-ARP-0285 project, however, the current funding amount is insufficient to cover North Wilkesboro's portion of intake construction and installation of raw water line from the new intake to the Town's existing intake. After discussion with Town staff, a decision was made to consult with DWI staff to request additional ARPA funding, or to combine the two (2) aforementioned funding sources in order to fully fund the intake project. It was also noted that the Town does not wish to proceed with construction of a *Mechanical Pretreatment Unit (MPT)* and supporting project elements included in the WIF-funded project. This work was to occur at the Town's WTP, along with additional raw water line construction from the existing intake to the WTP and various electrical upgrades. Instead, North Wilkesboro prefers to utilize WIF-1976 funding to cover the funding gap for the intake project, while still constructing the raw water line and electrical upgrade components of the WTP project. This approach meets the Town's needs by providing additional funding for intake construction while also funding preferred upgrades at the Town's WTP.

Our understanding during the call was that DWI staff, having a long history with the evolution of these projects, supports combination of funding sources for the purposes noted above. Additionally, the terms of the ARPA grant (\$15,000,000 direct allocation) and the SRF loan, WIF-1976, were reviewed and the loan offer includes 25% principal forgiveness (proportional to actual expenditures of loan funds). In order to simplify inclusion of the additional raw water line (approximately 800 linear feet) with the original SRP-D-ARP-0285 raw water line project (internally referred to as Contract B), DWI requested that new plans be provided including both project numbers and additional plan sheets for the proposed raw water line from the existing intake to the WTP. McGill Associates agreed to update raw water line plans and resubmit a new

MC GILL ASSOCIATES, LLC 1910 W. MAIN STREET, SUITE 200, WILKESBORO, NC 27651 TEL: 336.251.7800 FAX: 336.251.7801 WWW.MCGILLASSOCIATES.COM

North Wilkesboro Funding Meeting Summary
December 19, 2025

plan set for DWI approval. Pending review and approval by the Town's legal counsel, it is expected that, given the similar scope and nature of the work required to construct the additional raw water line component, the Town will consider execution of a change order to the pending construction contract for completion of the additional raw water line. Further, completion of the WTP electrical plans, submittal to DWI for review and approval, project advertisement, and receipt of bids will be forthcoming. Moving forward, all project documents related to the intake/raw water line and the WTP electrical upgrade will include both DWI project numbers. DWI expressed that due care and diligence be taken with any future reimbursement requests given the complexity of project funding, multiple project numbers, and additional participants for certain project elements.

Throughout and at the conclusion of the meeting, several actionable items for the various project stakeholders were discussed. These included the following:

North Wilkesboro

- Review any newly prepared offers for funding provided by DWI, accept and execute offers as necessary, and prepare for loan approval package to be submitted to the Local Government Commission (LGC)
- Seek advisement from legal counsel regarding statutory requirements and/or exceptions for procurement for the additional raw water line component (800 linear feet) to be added to Contract B (currently being negotiated with apparent low bidder)

McGill Associates

- Prepare new plan submittal (to DWI) including Project No. SRP-D-ARP-0285 and WIF-1976, and new sheets for the additional raw water line from the existing intake to the WTP
- Complete WTP electrical plans and submit for required approvals. It is assumed that the standalone electrical project will also include DWI Project No. SRP-D-ARP-0285 and WIF-1976
- Complete negotiations with apparent low bidders for both SRP-D-ARP-0285 components (Contract A – intake and pump station, Contract B – raw water line from new intake to existing intake), memorialize negotiated contract amounts, and prepare approval packages for DWI review

DWI

- Review current and/or existing funding offers and determine if modification is necessary to memorialize changes as discussed during the December 15 meeting and outlined in this correspondence
- Complete plan review and approval for new raw water line plans and WTP electrical plans (once submitted)

Kavitah Ambikadevi
 North Wilkesboro Funding Meeting Summary
 December 19, 2025

Acknowledging the December 31, 2026, deadline associated with expenditure(s) of ARPA funding, the Town of North Wilkesboro and McGill Associates are fully committed to working as quickly as possible to complete remaining tasks for the combination of project funding to accomplish the goals described herein, and, as noted, are extremely thankful for the support and insight offered during the December 15, 2025, meeting. At your convenience, we ask that you provide any necessary feedback, clarification, or correction for any of the included actionable items. We appreciate the support and cooperation of this stakeholder group and want to move as expeditiously as possible to begin construction on each of these projects. Please contact us with any questions or concerns as you review this correspondence and determine any additional needs.

Sincerely,

MCGILL ASSOCIATES, P.A.



Jared Wright
 Project Manager

cc: Eddie Holland, Town of North Wilkesboro
 David Poore, PE, Town of North Wilkesboro
 Mark Hubbard, PE, NCDEQ DWI
 Renee Parkman, NCDEQ DWI
 Jake Baldwin, NCDEQ DWI
 Doug Chapman, PE, McGill Associates

ECONOMIC DEVELOPMENT

We have been involved in discussions involving several economic development related opportunities for the town. Obviously, we want to emphasize that we are business friendly and welcome the opportunity to provide needed assistance whenever possible.

CREDIT CARDS

I have requested that additional credit cards be issued, one to Alisha Anderson, Finance Director and one to me for travel related or other local purchases that might be necessary. I believe that this is proposed to be included on the upcoming agenda.

Thank you, if you have question or comment, please don't hesitate to reach out to me via cell, 336.466.1897 and/or 828.773.9641 OR via email to townmanager@northwilkesboronc.gov and/or a.ed.holland@gmail.com

Respectfully,
 Eddie Holland

X. Consideration of Old Business (*action needed*)

G.) Updated Prohibition Hot Rod and Moonshine Festival Road Closure Request- *Alyssa Billings, Community Development Coordinator*

G.) Updated Prohibition Hot Rod and Moonshine Festival Road Closure Request- *Alyssa Billings, Community Development Coordinator*

STAFF RESOURCES: Alyssa Billings, Community Development Coordinator

FUNDING: N/A.

BACKGROUND:

- Blake Minton, event organizer for Prohibition Hot Rod and Moonshine Festival, has requested the Town close CBD Loop from Wilkesboro Ave to 6th Street, 9th Street from Cherry Street to Main Street, and 7th Street from CBD Loop to Marketplace Alley.
- This closure is to allow car show vehicles to park and be displayed and to allow food vendors and event-goers safe access to the event.

ACTION:

- Community Development Coordinator Billings requests that the Board of Commissioners pass the attached ordinance declaring temporary road closures for the Prohibition Hot Rod and Moonshine Festival event.

ATTACHMENTS:

1. Special Event Road Closure Application.
2. Ordinance for road closure.
3. Map of proposed closure area.
4. Notification of Special Events Downtown.

**DOWNTOWN NORTH WILKESBORO
Special Event Road Closure Application**

INFORMATION

Applicant Name & Title: _____

Organization/Business: _____

Non-Profit For Profit

Mailing Address: _____ State: _____ Zip: _____

Email: _____ Cell: _____

Additional contact person: _____

EVENT INFORMATION

Name of Event: _____

Mission/Purpose of Event: _____

Describe the event: _____

One Time Event Recurring or Annual Event

Location(s) of Event: _____

Date(s) of Event: _____

Estimated Attendance _____

Event Hours: _____ AM/PM to _____ AM/PM

Does the event have a social media presence or website? Yes No

If yes, please list handles and URLs: _____

Set-Up Date(s) and Time: _____ from _____ AM ___ PM to _____ AM ___ PM

Primary On-Site Contact: _____ Cell: _____

Marketing & Public Relations

Is this event planned to reoccur on an annual basis? Yes No

Will the event be publicized - open to the general public? Yes No

*Will banners or signs be used outside the event site? Yes No

Safety & Security

Will any of the following be present at your event?

Alcohol Gates/Ticketed Entrances Overnight Booths or Vehicles

Will you be allowing social district beverages within your event footprint? Yes No

Will you be requesting road closures? Yes No

If yes, please list the road(s) you are requesting closure for: _____

Applicants may be required to hire off-duty officers to provide security and ensure public safety. The number of officers required will be determined by the Event Organizer(s) and North Wilkesboro Police Department.

Additional Information

Will additional trash receptacles be needed? Yes No

Will clean-up services be provided by volunteers? Yes No

Will portable restrooms be used? Yes No

If yes, please provide the quantity, location(s), and install and removal dates:

Will you be needing electricity? Yes No

Will you allow the use of generators Yes No

Will food vendors be present? Yes No



Town of North Wilkesboro
North Carolina

ORDINANCE 2026-01

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR TOWN-ENDORSED
EVENTS; PROHIBITION HOT ROD AND MOONSHINE FESTIVAL**

WHEREAS, the Town Council of North Wilkesboro acknowledges a tradition of providing events for the pleasure of its citizens; and

WHEREAS, the Town Council of North Wilkesboro acknowledges these Town endorsed events require approximately two (2) hours to install signage and traffic control and also require approximately two (2) hours for removing signs, traffic control, and litter;

NOW THEREFORE BE IT ORDAINED by the Town Council of North Wilkesboro, pursuant to the authority granted by G.S. 20-169, that they do hereby declare a temporary road closure during the day(s) and times set forth below on the following described portion of a Town-owned roadway:

Date(s): Saturday, September 26th, 2026

Times: 7:00 a.m. to 5:00 p.m.

Route Description: CBD Loop from Wilkesboro Ave to 6th Street, 9th Street from Cherry Street to Main Street, and 7th Street from CBD Loop to Marketplace Alley.

This ordinance is to become effective when signs are erected, giving notice of the limits and times of the Event and implementation of adequate traffic control to guide vehicles around the route.

Adopted this _____ day of _____, 2026

Randy C Huffman, Mayor

J. Dylan Blankley, Town Clerk



CBD LOOP NORTH WILKESBORO, NC
ROAD CLOSED
7AM-5PM
SHOW CARS ONLY

Prohibition

HOT ROD & MOONSHINE FESTIVAL

NOTIFICATION OF SPECIAL EVENT IN DOWNTOWN

WHAT: _____
 WHERE: _____ (see attached location map)
 DATE(s): _____
 TIME(s): _____
 WHO: _____
 CONTACT: Before the event, contact _____
 On-site contact during the event: _____

On _____, our organization _____ will be producing a special event downtown called _____. Downtown has been chosen as the location for this event. We are thrilled to be hosting our event downtown, and it's important to us that we communicate clearly with downtown residents, business owners, and property owners.

EVENT DESCRIPTION:

- Event hours are from _____ on _____
- We will begin setting up at _____ on _____
- We will maintain an orderly appearance by removing all debris or refuse throughout and after the event. We have coordinated with _____ to provide additional trash receptacles for this event and disposal after the conclusion of the event.
- We expect _____ to _____ of attendees during the event.
- The following streets, as indicated on the attached map, will be closed to vehicular traffic beginning at _____ until _____ on _____:
 - Street closure 1: _____
 - Street closure 2: _____
 -
- Please be aware of any parking restrictions due to road closures and plan accordingly. *(indicate public parking lots on attached map)*
-

We are working closely with the Town of North Wilkesboro to minimize the impacts of the event on downtown employees and residents and increase awareness of the event. We aim to create an enjoyable experience in our downtown district for residents and visitors.

If you or any of your neighbors have questions or comments about the impacts of this event, please reach us at _____.

We hope you will join us for this exciting event!

XI. Consideration of New Business (*action needed*)

- H.) Wilkes County Farmers Market Annual Update- *Taylor Berry, Community Development Director*
- I.) Certificate of Sufficiency & Call for Public Hearing on 271 Boone Trail- *Dylan Blankley, Town Clerk*
- J.) Postponed Public Hearing on Rezoning Request for Parcel ID 1402449 off of Shaver & Cedar Street- *Joseph Kamperman, Planning Director*
- K.) Acceptance of Grant Funding for 2025 EPA Brownfield Cleanup Grant- *Joseph Kamperman, Planning Director*
- L.) Quote for Replacement Lighting in North Wilkesboro Town Hall- *Eddie Holland, Town Manager*
- M.) Request to Accept Grant Funding for NC Leads Program- *Brad Mathis, Police Chief*
- N.) Update on Smoot Park- *Nate Reavis, Parks & Recreation Director & Dylan Blankley, Assistant Town Manager*
- O.) North Wilkesboro Fire Department 2026 Volunteer Fire Grant Fund Application- *Robby Gentle, Fire Chief*

H.) Wilkes County Farmers Market Annual Update- Taylor Berry, Community Development Director

STAFF RESOURCES: Taylor Berry, Community Development Director

FUNDING: N/A.

BACKGROUND:

- Director Berry supervises the Wilkes County Farmers Market Manager, Morgan Sullivan.
- Market Manager Sullivan is in her second year as the market manager.
- In 2025, the market had an extended season, with 27 Saturday markets and a full lineup of events.
- Please reference the presentation for additional information.

ACTION:

- Community Development Director Berry requests feedback on the Wilkes County Farmers Market Presentation.

ATTACHMENTS:

1. Wilkes County Farmers Market Presentation (*provided at the meeting*).

I.) Certificate of Sufficiency & Call for Public Hearing on 271 Boone Trail- Dylan Blankley, Town Clerk

STAFF RESOURCES: J. Dylan Blankley, Assistant Town Manager/ Town Clerk

FUNDING: N/A.

BACKGROUND:

- Staff have received an application for annexation on 271 Boone Trail, Parcel ID 1401912.
- The parcel is .29 acres and is roughly .25 miles from the NC State Plate Agency Office.
- The applicant is having septic issues and wishes to connect to town utilities.
- This petition would be a contiguous annexation as it is surrounded by North Wilkesboro town limits on all sides.

- The applicant has completed the required annexation petition, survey, and fees to proceed with the annexation.
- The Board passed a resolution to investigate this petition at its December meeting.

ACTION:

- Staff request feedback on the Annexation request for 271 Boone Trail and/ or motion to approve the resolution to call for a public hearing on February 3rd 2026.

ATTACHMENTS:

1. Certificate of Sufficiency
2. Resolution to call for a public hearing.
3. 271 Boone Trail Application.
4. Boone Trail GIS Map.
5. Resolution to Investigate Annexation on Boone Trail Rd.

**J.) Public Hearing on Rezoning Request for Parcel ID 1402449 off of Shaver & Cedar Street-
*Joseph Kamperman, Planning Director***

STAFF RESOURCES: Joseph Kamperman, Planning & Inspections Director

FUNDING: TBD

BACKGROUND:

- See the attached Staff Report for further information regarding this rezoning request off of Shaver and Pine Street from Samaritans Purse on behalf of the Willa Jean Brown Living Trust.

ACTION: Staff request feedback on the Rezoning request for Parcel ID 1402449 off of Shaver & Pine Street and/ or call for a public hearing on the rezoning request.

ATTACHMENTS:

1. Letter to Property Owners.
2. Rezoning Staff Report.
3. Rezoning Map.
4. Planning Board Recommendation.

K.) Acceptance of Grant Funding for 2025 EPA Brownfield Cleanup Grant- *Joseph Kamperman, Planning Director*

STAFF RESOURCES: Joseph Kamperman, Planning & Inspections Director

FUNDING: N/A

BACKGROUND:

- See the attached Staff Report for further information regarding the EPA Brownfield Cleanup Grant.

ACTION: Staff request feedback on the EPA Cleanup Grant and/or motion to accept the \$1,768,578 for the EPA Brownfield Cleanup Grant.

ATTACHMENTS:

1. EPA Brownfield Cleanup Grant Report.

L.) Quote for Replacement Lighting in North Wilkesboro Town Hall- *Eddie Holland, Town Manager*

STAFF RESOURCES: Eddie Holland, Town Manager
David Webb, Public Works Director

FUNDING: TBD.

BACKGROUND:

- Staff have been working to replace to town hall lighting fixtures as part of a Duke Energy rebate program.
- The cost to replace the fixtures is \$7,980.
- Please see the Manager Memorandum for further information.

ACTION: Staff request feedback on the Town Hall lighting replacement and/or motion to approve the lighting quote from Clark & Sons Electric.

ATTACHMENTS:

1. Clark & Sons Electric Quote.
2. Duke Energy Rebate Program.

M.) Request to Accept Grant Funding for NC Leads Program- Brad Mathis, Police Chief

STAFF RESOURCES: Brad Mathis, Police Chief

FUNDING: TBD.

BACKGROUND:

- The North Wilkesboro Police Department has received a \$24,000.00 grant from the NC LEADS Program in partnership with Project Lazarus for 2026.
- The funding can be used toward officers' salaries for training and implementation of the LEADS Program and would be received in monthly installments.

ACTION: Staff request feedback on the NC LEADS Grant and/ or motion to accept the \$24,000 in funding for the NC Leads Program.

ATTACHMENTS:

1. N/A.

N.) Update on Smoot Park- Nate Reavis, Parks & Recreation Director & Dylan Blankley, Assistant Town Manager

STAFF RESOURCES: Nate Reavis, Parks & Recreation Director
Dylan Blankley, Assistant Town Manager & Town Clerk

FUNDING: N/A

BACKGROUND:

- The Smoot Park Project remains on schedule to date.
- As of the last project meeting; the concrete pool deck has been poured, preparation for new asphalt has been completed.

- The pool house and pump house mechanical rough in has been completed.
- The old splash pad demolition has been completed.
- Roof installation is ongoing along with site grading, and pouring of asphalt for the parking lot.
- Please see the Manager Memorandum for further information.

ACTION: Staff request feedback on the Smoot Park Project.

ATTACHMENTS:

1. N/A.

O.) North Wilkesboro Fire Department 2026 Volunteer Fire Grant Fund Application- *Robby Gentle, Fire Chief*

STAFF RESOURCES: Robby Gentle, Fire Chief

FUNDING: N/A

BACKGROUND:

- The Fire Department would like to apply for the 2026 OSFM Volunteer Fire Grant Fund.
- This is a 50/50 matching grant for \$40,000.
- Please see the attached letter for more information.

ACTION: Staff request feedback on the 2026 OSFM Volunteer Fire Grant Fund application and/ or motion to approve the grant application for the 2026 OSFM Volunteer Fire Grant Fund.

ATTACHMENTS:

1. Fire Grant Application Letter.

CERTIFICATE OF SUFFICIENCY

To the Board of Commissioners of the Town of North Wilkesboro, North Carolina:

I, J. Dylan Blankley, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

- a. Th petition includes a metes and bounds description of the area proposed for annexation and has attached a map showing the proposed annexation area.
- b. The area described in the petition is contiguous to the Town of North Wilkesboro primary corporate limited as described by G.S. 160A-31.
- c. The petition is signed by and includes the addresses of all owners of real property lying in the area described therein.
- d. The property owner made no declaration of vested rights.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of North Wilkesboro this ___ day of January 2026.

(SEAL)

J. Dylan Blankley, Town Clerk

Resolution 2026-02RESOLUTION FIXING DATE OF PUBLIC HEARING QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58.2

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of North Wilkesboro, North Carolina that:

Section 1. A public hearing on the question of annexation of the non-contiguous area described herein will be held in the Board of Commissioners Room at Town Hall at 5:30 p.m. on February 3rd 2026.

Section 2. The area proposed for annexation is described as follows:

A certain tract or parcel of land containing 0.293 acres, lying and being North Wilkesboro Township, Wilkes County, North Carolina being the land as conveyed to Larry M. Broyhill & Katie F. Broyhill by deed recorded in Db. 743, pg. 331, Wilkes County Registry (WCR). Bounded on the northeast by Boone Trail (Old Hwy 421) - S.R. 1500 (paved), on the east by Morganne Alexandra Foley & Luis Xavier Raya-Medrano, on the south and west by Gordon Missionary Baptist Church, and being more particularly described by bearing rotated to N.C. Grid North - NAD 83 (2011) as surveyed by Russell N. Vogel, P.L.S., L-3106 on January 16, 2023 with map being revised on November 6, 2025 – Annexation Map for Town Of North Wilkesboro:

BEGINNING on an existing five-eighths inch re-bar, said five-eighths inch re-bar having N.C. Grid Coordinates – NAD 83 (2011) of N = 884,4925.67 USFT and E = 1,359,549.25 USFT, said five-eighths inch re-bar being the northwest corner of the land as conveyed to Morganne Alexandra Foley & Luis Xavier Rayo-Medrano by deed recorded in Db. 1356, pg. 55 (WCR), said five-eighths inch re-bar being located North 84° 22' 21" West 74.86 feet from a one-half inch re-bar set, said five-eighths inch re-bar also being located the following three (3) courses and distances from an existing railroad spike on the south side of Boone Trail (Old Hwy 421) – S.R. 1500 (paved), said railroad spike being the northeast corner of the land as conveyed to Shirley M. Higgins By Will – See- Db. 1140, pg. 456 (WCR): (1) North 77° 07' 16" West 247.17 feet to an existing one-half inch re-bar, (2) North 71° 08' 23" West 114.12 feet to an existing one-half inch iron pipe, (3) North 77° 13' 41" West 72.74 feet and running thence from the point of BEGINNING with said Foley & Rayo-Medrano's western line South 07° 16' 56" West 146.92 feet to an existing one-half inch re-bar, said one-half inch re-bar being a common corner of the land as conveyed to Morganne Alexandra Foley & Luis Xavier Rayo-Medrano by above mentioned deed, James Eric Williams by deed recorded in Db. 688, pg. 188 (WCR), James Mark Adams by deed recorded in Db. 1352, pg. 293 (WCR), and Gordan Missionary Baptist Church by deed recorded in Db. 825, pg. 320 (WCR); thence with said Gordan Missionary Baptist Church's line North 84° 27' 55" West 85.57 feet to an existing one-half inch re-bar; thence North 17° 38' 56" East 210.34 feet to an existing iron on the southwest side of Boone Trail (Old Hwy 421) – S.R. 1500 (paved) – paved; thence with the southwest side of said road the following two (2) courses and distances: (1) South 43° 47' 46" East 33.20 feet to an existing iron, (2) South 48° 53' 25" East 25.17 feet to an existing iron, said iron being located North 67° 41' 18" West 78.45 feet from a one-half inch re-bar set; thence South 04° 53' 08" West 22.52 feet to the point of BEGINNING, containing 0.293 acres by coordinate geometry.

Section 3. Notice of the public hearing shall be published one in *Wilkes Journal Patriot*, a newspaper having general circulation in the Town of North Wilkesboro, at least ten (10) days prior to the date of the public hearing.

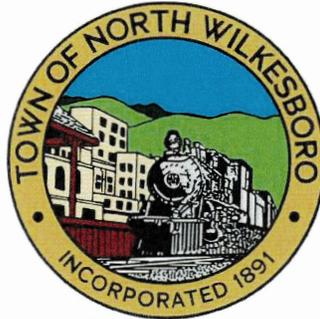
Randy C. Huffman, Mayor

Attest:

J. Dylan Blankley, Town Clerk

DATE RECEIVED: _____, 20____

DATE OF BOARD MEETING: _____, 20____



**PROCEDURE FOR
ANNEXING PROPERTY INTO THE
TOWN OF NORTH WILKESBORO
BY PETITION**

1. PETITION. Complete the attached petition by completing the date at the top and by filling in, in paragraph 2, and an original legal property description (metes and bounds) of the property to be annexed signed by surveyor. Please also have surveyor email the legal property description (metes and bounds) to the Town Clerk at townclerk@northwilkesboronc.gov

In order for the property to qualify as a contiguous annexation, it must adjoin the present boundary of the Town of North Wilkesboro. Property is considered adjoining the present town boundary if it adjoins the present town boundary or is separated from the present town boundary by a street, street right-of-way, creek, river, or railroad right-of-way. If the property to be annexed is separated from the town boundary by any one of the above, be sure and include a description of the object which separates it from the Town and this object will be annexed in the same way and at the same time as your land. Have the petition signed by all property owners and their spouses regardless of whether or not the spouse's name is on the deed. If the property is owned by a partnership, have all partners sign. If the property is owned by a corporation, insert the name of the corporation, affix the corporate seal and have the appropriate officers of the corporation sign. Turn the petition in to the Town Clerk's Office. At the time you file the petition, **enclose check payable to the "Town of North Wilkesboro" in the amount of \$100.00** to cover the costs of legal notices and recording fees.

2. NOTICE. Insert the names of all petitioning parties at the top of the notice and also insert the description of the property. Do not insert a date at either blank. Turn in the notice to the Town Clerk's Office at the same time you turn in the petition. The Town Manager's Office will complete the notice by inserting the date at both places and by signing the notice and Town Clerk will send the required notice to the newspaper for publication. It must be published once at least 10 days prior to the public hearing.

3. BOARD MEETINGS. This procedure requires two board meetings: The first will be the meeting immediately following the filing of the petition and the second will be one month later when this petition comes on for public hearing. It is desirable, but not entirely necessary, for you to come to the first meeting. **IT IS REQUIRED THAT YOU ATTEND THE SECOND MEETING WHEN THE PUBLIC HEARING IS HELD. If you fail to attend, no action will be taken.**

DATE RECEIVED: _____, 20____

DATE OF BOARD MEETING: _____, 20____

5. **ORDINANCE AND RECORDING.** If the Board of Commissioners approves the annexation, an ordinance annexing the property will be prepared and will be recorded at the Wilkes County Register of Deeds and sent to the Secretary of State, County Planning Department, and other various agencies along with the submitted plats.

APPLICANT FILLS OUT THE REMAINING INFORMATION:

**PETITION TO THE BOARD OF COMMISSIONERS
OF THE TOWN OF NORTH WILKESBORO:**

1. We the undersigned owners of real property respectfully request that the area described in the legal description listed below to be annexed to the Town of North Wilkesboro.

2. The area to be annexed (is) (is not) contiguous to the Town of North Wilkesboro and the boundaries of such territory are as follows:

Street address of property to be annexed: 271 Boone Trail N. Wilkesboro
Parcel ID#(s) 1401912

Insert legal property description (metes and bounds) or attach surveyor's legal description:

DATE RECEIVED: _____, 20____

DATE OF BOARD MEETING: _____, 20____

Witness our signatures the day and year first above written.

<u>Name</u>
LARRY M. BROYHILL
Larry M Broyhill
Katie F. Broyhill
Katie F. Broyhill

<u>Address</u>	<u>Ph#</u>
4300 S NC 16 MORAVIAN FALLS, NC	336-902-5607
_____	_____
4300 South NC 16	Ph# 336-902-5610
MORAVIAN FALLS NC	Ph# _____
_____	_____

TOWN OF NORTH WILKESBORO

Eddie Holland, Town Manager

FORESIGHT SURVEYING
2593 CONGO ROAD ~ WILKESBORO, NC ~ 28697
WILKES COUNTY ~ USA
Phone – 336-667-2505 ~ Fax – 336-667-2505
Email - vogelvogel@charter.net

Description For 0.293 Acre Tract For Annexation Map
Parcel #1401912, Wilkes County, NC

A certain tract or parcel of land containing 0.293 acres, lying and being North Wilkesboro Township, Wilkes County, North Carolina being the land as conveyed to Larry M. Broyhill & Katie F. Broyhill by deed recorded in Db. 743, pg. 331, Wilkes County Registry (WCR). Bounded on the northeast by Boone Trail (Old Hwy 421) - S.R. 1500 (paved), on the east by Morganne Alexandra Foley & Luis Xavier Raya-Medrano, on the south and west by Gordon Missionary Baptist Church, and being more particularly described by bearing rotated to N.C. Grid North - NAD 83 (2011) as surveyed by Russell N. Vogel, P.L.S., L-3106 on January 16, 2023 with map being revised on November 6, 2025 – Annexation Map for Town Of North Wilkesboro:

BEGINNING on an existing five-eighths inch re-bar, said five-eighths inch re-bar having N.C. Grid Coordinates – NAD 83 (2011) of N = 884,4925.67 USFT and E = 1,359,549.25 USFT, said five-eighths inch re-bar being the northwest corner of the land as conveyed to Morganne Alexandra Foley & Luis Xavier Rayo-Medrano by deed recorded in Db. 1356, pg. 55 (WCR), said five-eighths inch re-bar being located North 84° 22' 21" West 74.86 feet from a one-half inch re-bar set, said five-eighths inch re-bar also being located the following three (3) courses and distances from an existing railroad spike on the south side of Boone Trail (Old Hwy 421) – S.R. 1500 (paved), said railroad spike being the northeast corner of the land as conveyed to Shirley M. Higgins By Will – See- Db. 1140, pg. 456 (WCR): (1) North 77° 07' 16" West 247.17 feet to an existing one-half inch re-bar, (2) North 71° 08' 23" West 114.12 feet to an existing one-half inch iron pipe, (3) North 77° 13' 41" West 72.74 feet and running thence from the point of BEGINNING with said Foley & Rayo-Medrano's western line South 07° 16' 56" West 146.92 feet to an existing one-half inch re-bar, said one-half inch re-bar being a common corner of the land as conveyed to Morganne Alexandra Foley & Luis Xavier Rayo-Medrano by above mentioned deed, James Eric Williams by deed recorded in Db. 688, pg. 188 (WCR), James Mark Adams by deed recorded in Db. 1352, pg. 293 (WCR), and Gordan Missionary Baptist Church by deed recorded in Db. 825, pg. 320 (WCR); thence with said Gordan Missionary Baptist Church's line North 84° 27' 55" West 85.57 feet to an existing one-half inch re-bar; thence North 17° 38' 56" East 210.34 feet to an existing iron on the southwest side of Boone Trail (Old Hwy 421) – S.R. 1500 (paved) – paved; thence with the southwest side of said road the following two (2) courses and distances: (1) South 43° 47' 46" East 33.20 feet to an existing iron, (2) South 48° 53' 25" East 25.17 feet to an existing iron, said iron being located North 67° 41' 18" West 78.45 feet from a one-half inch re-bar set; thence South 04° 53' 08" West 22.52 feet to the point of BEGINNING, containing 0.293 acres by coordinate geometry.

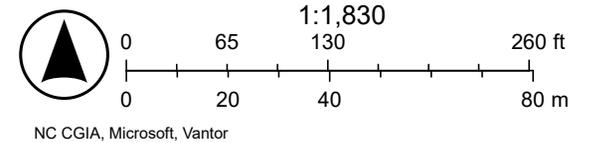


11/26/2025, 3:41:55 PM

- Streets
- Parcels
- World Imagery

- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery

Citations



Resolution 2025-18RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58.1 ON 271 BOONE TRAIL ROAD

WHEREAS, a petition requesting annexation of an area described in said petition was received on December 2, 2025 by the Board of Commissioners; and

WHEREAS, G.S.160A-58.2 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Commissioners of the Town of North Wilkesboro deems it advisable to proceed in response to this request for annexation:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of North Wilkesboro that:

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Commissioners the result of their investigation.

Randy C. Huffman, Mayor

Attest:

J. Dylan Blankley, Town Clerk

Planning & Inspections



North Wilkesboro, NC

December 23rd, 2025

Dear Neighboring Property Owner,

This letter is being sent to notify you that the public hearing scheduled for **Tuesday, January 6th, 2026, at 5:30 PM** by the Board of Commissioners of the Town of North Wilkesboro will not be held and is proposed to be rescheduled to a later date. The parcel located off of Shaver/Pine Street and Cedar Street, identified by Parcel #1402449, was proposed to consider rezoning from R10: Low Density Residential to LI: Light Industrial.

Future notification will be provided to include a new date, time, and location for the public hearing once it has been determined.

Please contact me with any questions or concerns.

In public service,

Joseph Kamperman, CZO
Planning Director
Town of North Wilkesboro
P.O. Box 218
832 Main Street
North Wilkesboro, NC 28659
(o) 336-667-7129 ext. 3011
planning@northwilkesboronc.gov
www.north-wilkesboro.com



TOWN OF NORTH WILKESBORO
BOARD OF COMMISSIONERS STAFF REPORT- REZONING REQUEST
January 6th, 2026

DATE OF HEARING: TBD/Postponed (Originally Scheduled for January 6th, 2025) – *See Motion on Page 3.*

APPLICANT: Ronald E. Wilcox and Everett Compitello, acting on the behalf of Samaritan’s Purse, as trust agents for the Willa Jean Brown Living Trust

PROPERTY LOCATION: Off of Shaver/Pine Street and Cedar Street

PIN: 3869-95-0561

Parcel ID #: 1402449

ACREAGE: 35.7

REQUESTED ACTION: Rezone parcel from *R-10: Low Density Residential* to *LI: Light Industrial District*

DEVELOPMENT POTENTIAL: Permitted Light Industrial (LI) uses range from warehousing and light manufacturing to some general retail and professional/medical office uses. For a full list of uses, please see the attached Permitted Use Table.

SURROUNDING LAND USE AND ZONING: Surrounding land uses are primarily light industrial to the south and residential to the south and north of the parcel. Additionally, the Edwin H. McGee Natural Resource Center abuts the property to the north. Surrounding zoned properties are (R-10) Low Density Residential and (LI) Light Industrial.

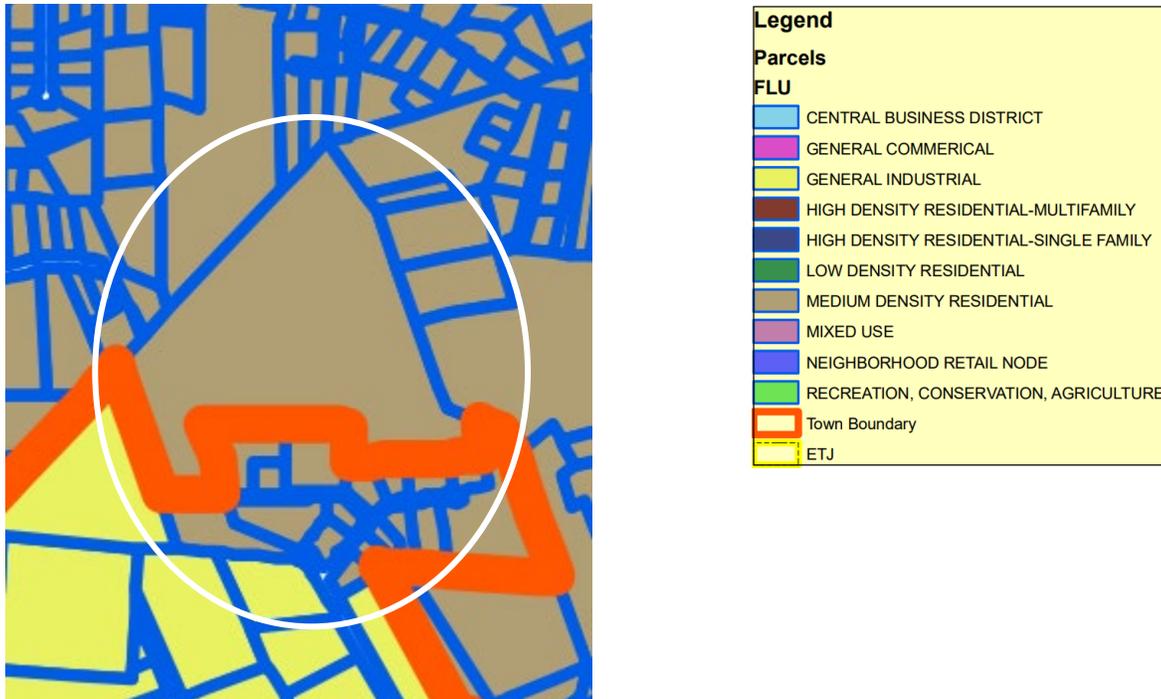
ACCESS: Off of Shaver/Pine Street and Cedar Street

SEWER AND WATER: Town sewer and water is available at the entrance of the parcel.

REVIEW CRITERIA: In reviewing and making recommendations on proposed zoning map amendments, the Board of Commissioners shall consider the following factors:

1. **Consistency of the proposed zoning with the Town of North Wilkesboro Comprehensive Plan:** The Future Land Use Map identifies this property as a medium density residential designation.

Future Land Use Map excerpt from North Wilkesboro's Comprehensive Plan below, see line encircling parcel under consideration for rezoning.



2. **Existing land uses within the general vicinity of the subject property:** Surrounding properties are residential, industrial, and recreational/institutional.
3. **The zoning classification of property within the general vicinity of the subject property:** 1) Parcels zoned Low Density Residential (R-10) are found adjacent to the north and south of the parcel, and 2) parcels zoned Light Industrial (LI) are found adjacent to south/southeast of the parcel. See attached map from the North Wilkesboro Zoning Map with highlight on the property under consideration for rezoning.
4. **The suitability of the subject property for the uses permitted under the existing and proposed zoning classification:** The property is adjacent to Light Industrial (LI) as well as Low Density Residential (R-10) zoned districts. At present, the zoning district allows for residential and some recreational/institutional uses. If multiple uses were to be proposed for the current zoning designation it would likely require a roadway/utility expansion into the parcel coupled with a subdivision. The current zoning classification requires a minimum of 10,000 sq. ft. lots if the property were to be subdivided, unless a cluster subdivision were to occur, allowing for

smaller lots. The proposed zoning classification would allow for light industrial/manufacturing and some general retail and professional/medical office uses. The size of the tract would allow for a variety of uses permitted in the LI district. However, current access to the parcel could limit the development potential unless improvements were made.

5. **The extent to which rezoning will detrimentally affect properties within the general vicinity of the subject property:** This would be considered an upzoning allowing for a variety of industrial, retail, and professional/institutional uses. The current zoning allows for only a few non-residential uses. Any future proposed incompatible land uses with the abutting properties would require buffering. This zoning change would allow for an increase in non-residential opportunities within town limits, but would also allow for an encroachment of non-residential uses near existing residentially zoned properties.

PLANNING BOARD DETERMINATION:

Staff advertised for a public hearing with the Planning Board meeting the Board's Rules and Procedures requirements. The Planning Board made a recommendation to deny this rezoning on November 13th, 2025. Their formal recommendation is included in your agenda packet.

MOTION: The Board of Commissioners will need to discuss when to call for a Public Hearing on the rezoning proposal.

**A notice for the Public Hearing was not sent out due to the postponement of the January 6th, 2026 Public Hearing. A notice will be sent out once the date is set to meet General Statute requirements.*

***Neighboring property owners were notified of the Public Hearing postponement in a letter sent on December 23, 2025. The letter is attached in your packet.*

Parcel 1402449 Rezoning Application

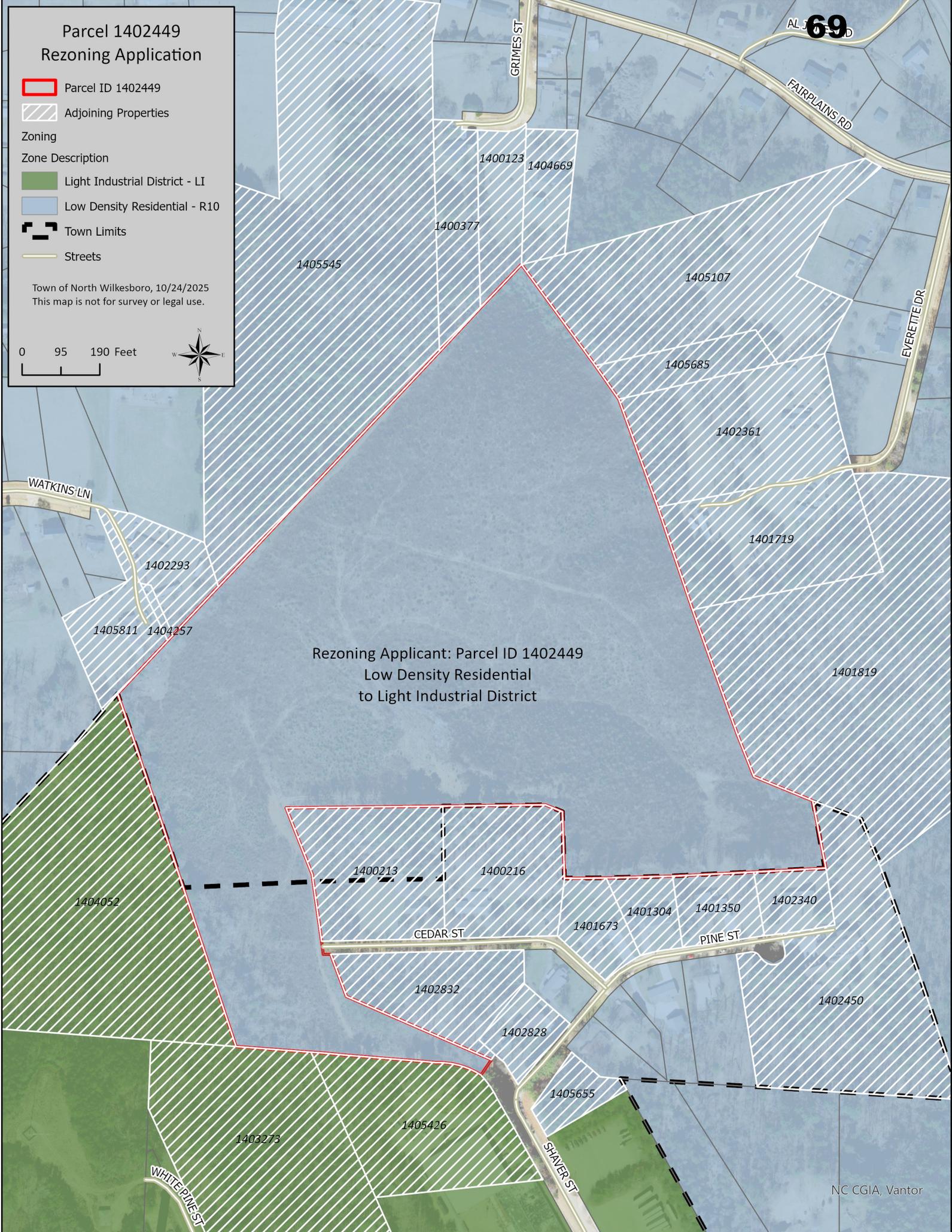
-  Parcel ID 1402449
-  Adjoining Properties
- Zoning**
- Zone Description**
-  Light Industrial District - LI
-  Low Density Residential - R10
-  Town Limits
-  Streets

Town of North Wilkesboro, 10/24/2025
This map is not for survey or legal use.

0 95 190 Feet



Rezoning Applicant: Parcel ID 1402449
Low Density Residential
to Light Industrial District



Planning Board Recommendation

Item of Consideration: Rezone parcel off Shaver/Pine Street and Cedar Street from *R10: Low Density Residential* to *LI: Light Industrial*; PIN: 3869-95-0561/Parcel ID #: 1402449

Zoning Districts: *R10: Low Density Residential* and *LI: Light Industrial*

Meeting Date: Thursday, November 13th, 2025

WHEREAS, N.C.G.S. 160D-601 authorizes municipal governing boards to amend development regulations; and

WHEREAS, the Planning Board convened to consider the proposed rezoning petition at which time Town staff was given the opportunity to present the proposed changes and the Planning Board was given the opportunity to comment and ask questions and conduct a hearing for public comment; and

WHEREAS, the Planning Board held a public hearing on Thursday, November 13th, 2025; and

WHEREAS, the Planning Board has made the following findings and conclusions and adopted the following consistency statement:

Comprehensive Plan Consistency Statement November 13, 2025

Zoning case no. RZ- 2503

Address: Parcel ID 1402449; Off Shaver/Pine Street and Cedar Street

Applicant: Ronald E. Wilcox and Everett Compitello, acting on behalf of Samaritan's Purse, as the trust agents for the Willa Jean Brown Living Trust

After considering the policies, maps, and other materials included as a part of the Comprehensive Plan, the Town of North Wilkesboro's Planning Board determines that the proposed zoning map amendment is **INCONSISTENT** with the Comprehensive Plan and other adopted plans, is **INCONSISTENT** with the Future Land Use Map and should be **DENIED**. The action taken is reasonable and in the public interest because: The current zoning is sufficient to regulate development on the property and the proposed zoning designation would allow for an encroachment of non-residential uses near established residential properties.

The request has been found to be inconsistent with the following **Comprehensive Plan policies:**

Goal B.1 – Develop and Utilize Flexible Land Use Controls

Policy 16 – Analyze existing land use through field verification

Goal B.2 – Maximize Redevelopment Potential for Vacant Structures and Parcels

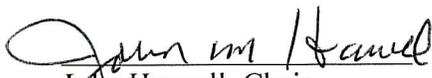
Policy 21 – Encourage the use of existing buildings and sites within current town limits

Goal B.4 – Encourage Quality, Affordable Residential Potential for Vacant Structures and Parcels

Policy 41 – Prohibit the encroachment of incompatible, non-residential uses in established neighborhoods

NOW, THEREFORE, BE IT RESOLVED, on the basis of the foregoing findings and conclusions, that the Planning Board does hereby recommend to the Town Board that the proposed rezoning be **APPROVED** or **DENIED** based upon the following vote:

FOR: 0 **AGAINST:** 7



John Harwell, Chair

Town of North Wilkesboro Planning Board



**TOWN OF NORTH WILKESBORO
BOARD OF COMMISSIONERS STAFF REPORT
EPA BROWNFIELD CLEANUP GRANT
January 6th, 2026**

DATE OF DISCUSSION: January 6, 2026

PARTY PROVIDING UPDATE: Joseph Kamperman, Planning & Inspections Director

REQUESTED ACTION: Discussion & Acceptance of Grant Award

FY 2025 BROWNFIELD CLEANUP GRANT INFORMATION:

- On May 16th, 2025, the Town of North Wilkesboro was awarded a FY 2025 EPA Brownfield Cleanup Grant totaling \$1,768,578 for the cleanup of the Jenkins Wholesale/Smoot Tannery parcel located off Maple Street.
- Numerous derelict buildings as well as soil contamination exists on the 2.98-acre parcel.
- While the grant was awarded in May of 2025, the grant period did not start until October of 2025. Shortly after the grant period started the Federal Government shutdown.
- The grant performance period is from July 1, 2025 – September 30, 2029.
- While the total amount is allocated for the grant, the Town will not receive the total amount of the grant at once. Rather, the grant funds will be withdrawn (i.e. draw down) from the grant portal as invoices are submitted for the work done.
- **A motion will be needed to accept/receive the grant funds.**



CLARK & SONS ELECTRIC
SERVING WILKES CO SINCE 1981

DRAFT

CLARK & SONS ELECTRIC CO.
911 W D Street
North Wilkesboro North Carolina 28659
U.S.A

INVOICE

Bill To
Town of N. Wilkesboro
P.O. BOX 218
N. WILKESBORO NC

Invoice# ESTIMATE 001125
Invoice Date December 22, 2025
Terms Net 30
Due Date January 21, 2026

Job :
INSTALL LED LIGHTS

#	Item	Description	Qty	Rate	Amount
1	Material	19 2x4 LAY-IN LED'S, 22- 2x2 LAY-IN LED, 120 4ft, LED LAMPS, 4-3ft LED, 30-2 PIN 13W LED, 43-LED RECESSED TRIMS, 3-3in RECESSED TRIM, 16-8Ft LED LAMPS, 2-2FT LED LAMPS, 12- 8in LED TRIM, 43-COMPRESSION RINGS.	1.00	7,980.00	7,980.00
Sub Total					7,980.00

GOD is good all the time.

Total \$7,980.00

From
Town of N. Wilkesboro

Payment Stub

Invoice# : ESTIMATE 001125
Invoice Date : December 22, 2025
Balance Due : \$7,980.00

Amount Enclosed	
------------------------	--

CLARK & SONS ELECTRIC CO.
911 W D STREET
NORTH WILKESBORO NORTH CAROLINA 28659
U.S.A



Lighting

Brighten up your facilities and boost your bottom line.

Better lighting for less.

Upgrading to energy-efficient lighting has never been easier or more affordable. With our cash-back offers, you can install high-efficiency lights and lighting controls at a fraction of the cost – and reduce your energy usage by up to 30 percent.

Site Feedback

Ways to Apply

Ready to get started? Review our eligibility requirements on our paper application and then apply online or with a paper application. Our Online Application Portal makes applying for rebates and incentives fast and easy! Watch our instructional video below, then apply online.

You can also apply with convenient paper applications. Just print, complete and mail.

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Watch Video >
(/info/unindexed/online-
application-portal)

Apply Online >
(<https://dsmtracker.my.salesforce.com/onlineportal>)

Paper Application

Carolinas (PDF (<https://www.duke-energy.com/-/media/pdfs/for-your-business/incentives/2025/2025-carolinas-lighting-application.pdf?rev=f5089a37b15b407185a288491a308671>)|...

Need assistance completing the Smart \$aver application? [Let us help](#) (</business/products/smartsaver/application-calculation-assistance>).

Success Story

Pet Supplies Plus receives "Best in Show" savings with lighting upgrade.

Download the PDF (<https://www.duke-energy.com/-/media/pdfs/partner-with-us/petsuppliespluscasestudy.pdf?rev=b029f61f4337455bba44202c65664ac9>), or watch the video below.

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Pet Supplies Plus



Prescriptive Rebate Offers

Browse our list of savings offers to find the rebates that work best for your budget and bottom line.

[PRINT THIS TABLE](#)

Category

All



[SKIP TO CONTENT](#)

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
DeLamping						
Fluorescent DeLamping 2 ft. T8 or T12	Per lamp	\$6.60	\$6.60	\$6.60	N/A	
Fluorescent DeLamping 2 ft. T8 or T12 with Reflector	Per lamp	\$6.50	\$7.20	\$7.20	N/A	
Fluorescent DeLamping 3 ft. T8 or T12	Per lamp	\$6.60	\$6.60	\$6.60	N/A	
Fluorescent DeLamping 3 ft. T8 or T12 with Reflector	Per lamp	\$7.70	\$7.70	\$7.70	N/A	
Fluorescent DeLamping 4 ft. T8 or T12	Per lamp	\$9.90	\$9.90	\$9.90	N/A	
Fluorescent DeLamping 4 ft. T8 or T12 with Reflector	Per lamp	\$11.00	\$11.00	\$11.00	N/A	
Fluorescent DeLamping 8 ft. T8 or T12	Per lamp	\$8.80	\$8.80	\$8.80	N/A	
Fluorescent DeLamping 8 ft. T8 or T12 with Reflector	Per lamp	\$13.00	\$13.00	\$13.00	N/A	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED 2ft. 1-LED Replacing or in Lieu of T8 or T12 Fluorescent	Per lamp	\$2.20	\$2.64	\$2.64	\$2.00	
LED 2ft. T8 or T12	Per lamp	\$2.20	\$2.20	\$2.20	N/A	
LED 2ft. T8 or T12 with Reflector	Per lamp	\$2.00	\$2.20	\$2.20	N/A	
LED 4ft. 1-LED Replacing or in Lieu of T5	Per lamp	\$6.60	\$8.00	\$8.00	N/A	
LED 4ft. T8 or T12	Per lamp	\$4.40	\$4.40	\$4.40	N/A	
LED 4ft. T8 or T12 with Reflector	Per lamp	\$4.40	\$4.40	\$4.40	N/A	

Exterior Lamps and Fixtures

Canopy LED Fixture Replacing 176-250 watt HID Fixture	Per fixture	\$60.00	\$66.00	\$66.00	N/A	
Canopy LED Fixture Replacing 251-400 watt HID Fixture	Per fixture	\$100.00	\$110.00	\$110.00	N/A	
Canopy LED Fixture replacing up to 175 watt HID Fixture	Per fixture	\$30.00	\$33.00	\$33.00	N/A	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
Canopy LED Lamp Replacing 176-250 watt HID Lamp	Per lamp	\$38.50	\$38.50	\$38.50	N/A	
Canopy LED Lamp Replacing 251-400 watt HID Lamp	Per lamp	\$66.00	\$66.00	\$66.00	N/A	
Canopy LED Lamp Replacing up to 175 watt HID Lamp	Per lamp	\$27.50	\$27.50	\$27.50	N/A	
Canopy LED fixture replacing 176-250 lamp wattage HID fixture with LLLC	Per fixture	\$75.00	\$75.00	\$75.00	N/A	
Canopy LED fixture replacing 251-400 lamp wattage HID fixture with LLLC	Per fixture	\$120.00	\$120.00	\$120.00	N/A	
Canopy LED fixture replacing up to 175 lamp wattage HID fixture with LLLC	Per fixture	\$40.00	\$40.00	\$40.00	N/A	
Exterior LED 2ft Tube 1-LED, replacing or in lieu of T8 fluorescent	Per lamp	\$2.20	\$2.20	\$2.20	N/A	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
Exterior LED 3ft Tube 1-LED, replacing or in lieu of T8 fluorescent	Per lamp	\$2.80	\$2.80	\$2.80	N/A	
Exterior LED 4ft Tube 1-LED, replacing or in lieu of T8 fluorescent	Per lamp	\$3.30	\$3.30	\$3.30	N/A	
Exterior LED 8ft Tube 1-LED, replacing or in lieu of T8 fluorescent	Per lamp	\$3.90	\$3.90	\$3.90	N/A	
Exterior LED Fixture Replacing > 400 watt HID Fixture	Per fixture	\$200.00	\$264.00	\$264.00	N/A	
Exterior LED Fixture Replacing 176-250 watt HID Fixture	Per fixture	\$50.00	\$55.00	\$55.00	N/A	
Exterior LED Fixture Replacing 251-400 watt HID Fixture	Per fixture	\$75.00	\$82.50	\$82.50	N/A	
Exterior LED Fixture Replacing up to 175 watt HID Fixture	Per fixture	\$33.00	\$33.00	\$33.00	N/A	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
Exterior LED Lamp Replacing 176-250 watt HID Lamp	Per lamp	\$35.00	\$38.50	\$38.50	N/A	
Exterior LED Lamp Replacing >400 watt HID Lamp	Per lamp	\$159.50	\$159.50	\$159.50	\$159.50	
Exterior LED Lamp Replacing up to 175 watt HID Lamp	Per lamp	\$25.00	\$27.50	\$27.50	N/A	
Exterior LED Lamp replacing 251-400 watt HID Lamp	Per lamp	\$66.00	\$66.00	\$66.00	N/A	
Garage LED Fixture Replacing > 400 watt HID Fixture	Per fixture	\$200.00	\$264.00	\$264.00	N/A	
Garage LED Fixture Replacing 176-250 watt HID Fixture	Per fixture	\$50.00	\$66.00	\$66.00	N/A	
Garage LED Fixture Replacing 251-400 watt HID Fixture	Per fixture	\$75.00	\$99.00	\$99.00	N/A	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
Garage LED Fixture Replacing up to 175 watt HID Fixture	Per fixture	\$30.00	\$40.00	\$40.00	N/A	
Garage LED Lamp Replacing 176-250 watt HID Lamp	Per lamp	\$40.00	\$53.00	\$53.00	N/A	
Garage LED Lamp Replacing 251-400 watt HID Lamp	Per lamp	\$71.50	\$86.00	\$86.00	N/A	
Garage LED Lamp Replacing >400 watt HID Lamp	Per lamp	\$165.00	\$198.00	\$198.00	N/A	
Garage LED Lamp Replacing up to 175 watt HID Lamp	Per lamp	\$25.00	\$33.00	\$33.00	N/A	
Garage LED fixture replacing > 400W HID fixture with LLLC	Per fixture	\$300.00	\$300.00	\$300.00	N/A	
Garage LED fixture replacing 175-250 lamp wattage HID fixture with LLLC	Per fixture	\$75.00	\$75.00	\$75.00	N/A	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
Garage LED fixture replacing 250-400 lamp wattage HID fixture with LLLC	Per fixture	\$120.00	\$120.00	\$120.00	N/A	
Garage LED fixture replacing up to 175 lamp wattage HID fixture with LLLC	Per fixture	\$40.00	\$40.00	\$40.00	N/A	
LED Bollard Fixture	Per fixture	\$20.00	\$22.00	\$22.00	N/A	
LED Exterior Channel Sign Letter Greater Than 2 feet High	Per letter	\$33.00	\$33.00	\$33.00	\$30.00	
LED Exterior Channel Sign Letter Less Than or Equal to 2 feet High	Per letter	\$13.00	\$13.00	\$13.00	\$12.00	
LED Exterior Retrofit Kit for HID fixture greater than 250W	Per kit				185.00	
LED Exterior Retrofit Kit for HID fixtures up to 250W	Per kit				108.00	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED Floodlight Replacing 100 - 500 watt Halogen or Incandescent Lamp	Per lamp	\$16.50	\$16.50	\$16.50	\$15.00	
LED Floodlight Replacing up to 100 watt Halogen or Incandescent Lamp	Per lamp	\$5.50	\$5.50	\$5.50	\$5.00	
Interior Lamps and Fixtures						
12-24" Tubular Skylight/Light Tube	Per fixture	\$75.00	\$82.50	\$82.50	N/A	
LED 3ft. 1-LED Replacing or in lieu of T8 or T12 Fluorescent	Per lamp	\$2.80	\$2.80	\$2.80	\$2.80	
LED 4ft Case Lights, T8 or T12 to LED	Per fixture	\$20.00	\$20.00	\$20.00	N/A	
LED 4ft Case Lights, T8 or T12 to LED with Controls	Per fixture	\$55.00	\$60.50	\$60.50	N/A	
LED 4ft. 1-LED Replacing or in Lieu of T8 or T12 Fluorescent	Per lamp	\$3.30	\$3.30	\$3.30	\$3.00	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED 5ft Case Lights T8 or T12 to LED	Per fixture	\$21.00	\$21.00	\$21.00	N/A	
LED 5ft Case Lights, T8 or T12 to LED with Controls	Per fixture	\$56.00	\$62.00	\$62.00	N/A	
LED 6ft Case Lights T8 or T12 to LED	Per fixture	\$22.00	\$22.00	\$22.00	N/A	
LED 6ft Case Lights, T8 or T12 to LED with Controls	Per fixture	\$63.00	\$63.00	\$63.00	N/A	
LED 8ft. 1- LED Replacing or in lieu of T8 or T12 Fluorescent	Per lamp	\$ 3.90	\$3.90	\$3.90	\$3.90	
LED 8ft. 1-LED replacing or in lieu of T5	Per lamp	\$12.00	\$12.00	\$12.00	\$12.00	
LED Display Case	Per fixture	\$8.80	\$8.80	\$8.80	\$8.00	
LED Downlight 18 W or Less	Per fixture	\$4.40	\$5.00	\$5.00	N/A	
LED Downlight greater than 18W	Per Fixture	\$18.00	\$22.00	\$22.00	\$18.00	
LED Exit Signs	Per fixture	\$6.60	\$6.60	\$6.60	\$2.00	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED Fixture Replacing 2, 4 or 6-Lamp 4ft T8 Fixture	Per fixture	\$27.50	\$27.50	\$27.50	\$35.00	
LED Fixture Replacing 2, 4, 6-Lamp 4ft T5HO Fixture	Per fixture	\$82.50	\$82.50	\$82.50	\$60.00	
LED Fixture Replacing 2- Lamp 8ft T12 Fixture	Per fixture	\$33.00	\$28.00	\$28.00	\$35.00	
LED Highbay retrofit kit rplc 251-400W HID fixture	Per kit				149.00	
LED Highbay retrofit kit rplc HID fixture greater than 400W	Per kit				286.00	
LED Indoor Channel Sign Letter Greater Than 2 feet High	Per letter	\$33.00	\$33.00	\$33.00	\$30.00	
LED Indoor Channel Sign Letter Less Than or Equal to 2 feet High	Per letter	\$13.00	\$13.00	\$13.00	\$12.00	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED Indoor Non-Stacked 401W-700W rplc or ILO 1000W HID	Per fixture				525.00	
LED Indoor Non-Stacked up to 400W rplc or ILO 600W HID	Per fixture				369.00	
LED Lamp for Indoor Sport Lighting	Per lamp	\$220.00	\$264.00	\$264.00	N/A	
LED Linear Ambient Fixture	Per fixture	\$20.00	\$24.00	\$24.00	N/A	
LED Linear Ambient Fixture with LLLC	Per fixture	\$30.00	\$36.00	\$36.00	N/A	
LED Panels 1x4 Replacing or in Lieu of T8 or T12 Fluorescent	Per fixture	\$20.00	\$33.00	\$33.00	\$20.00	
LED Panels 1x4 with LLLC	Per fixture	\$35.00	\$42.00	\$42.00	\$35.00	
LED Panels 2x2 Replacing or in Lieu of T8 or T12 Fluorescent	Per fixture	\$18.00	\$27.00	\$27.00	\$18.00	
LED Panels 2x2 with LLLC	Per fixture	\$35.00	\$42.00	\$42.00	\$35.00	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED Panels 2x4 Replacing or in Lieu of T8 or T12 Fluorescent	Per fixture	\$44.00	\$44.00	\$44.00	\$31.00	
LED Panels 2x4 with LLLC	Per fixture	\$60.00	\$60.00	\$60.00	\$60.00	
LED Replacing 176-250 Lamp wattage HID Fixture	Per fixture	\$110.00	\$132.00	\$132.00	\$70.00	
LED Replacing 176-250 Lamp wattage HID Lamp	Per lamp	\$82.50	\$99.00	\$99.00	\$55.00	
LED Replacing 251-400 Lamp wattage HID Fixture	Per fixture	\$165.00	\$165.00	\$165.00	\$115.00	
LED Replacing 251-400 Lamp wattage HID Lamp	Per lamp	\$132.00	\$132.00	\$132.00	\$75.00	
LED Replacing 401 lamp wattage or greater HID lamp	Per Lamp	\$220	\$220	\$220	\$165	
LED Replacing 401 lamp wattage or greater HID lamp	Per Lamp	\$220	\$220	\$220	\$165	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED Replacing Greater Than 400 Lamp wattage HID Fixture	Per fixture	\$330.00	\$330.00	\$330.00	\$238.00	
LED Replacing up to 175 Lamp wattage HID Fixture	Per fixture	\$66.00	\$80.00	\$80.00	\$40.00	
LED Replacing up to 175 Lamp wattage HID Lamp	Per lamp	\$44.00	\$53.00	\$53.00	\$30.00	
LED downlight 18 W or less with LLLC	Per fixture	\$10.00	\$12.00	\$12.00	N/A	
LED downlight greater than 18W with LLLC	Per fixture	\$25.00	\$30.00	\$30.00	\$25.00	
LED fixture replacing 2, 4 or 6 - lamp 4ft T5HO fixture with LLLC	Per fixture	\$120.00	\$140.00	\$140.00	\$120.00	
LED fixture replacing 2, 4 or 6-lamp 4ft T8 fixture with LLLC	Per fixture	\$55.00	\$66.00	\$66.00	\$55.00	
LED fixture replacing 2-lamp 8ft T12 fixture with LLLC	Per fixture	\$70.00	\$84.00	\$84.00	\$70.00	

SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
LED replacing 176-250 lamp wattage HID fixture with LLLC	Per fixture	\$160.00	\$192.00	\$192.00	\$160.00	
LED replacing 251-400 lamp wattage HID fixture with LLLC	Per fixture	\$250.00	\$250.00	\$250.00	\$250.00	
LED replacing up to 175 lamp wattage HID fixture with LLLC	Per fixture	\$80.00	\$96.00	\$96.00	\$80.00	

Fluorescents High Bay Fixtures

T5 HO High Bay 2 L, Replacing 150-249 Lamp wattage HID Fixture	Per fixture	\$100.00	\$100.00	\$100.00	N/A	
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T5 HO High Bay 3 L, Replacing 250-399 Lamp wattage HID Fixture	Per fixture	\$50.00	\$55.00	\$55.00	N/A	http://www.facebook.com/DukeEnergy https://x.com/DukeEnergy https://www.instagram.com/duke_energy
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T5 HO High Bay 4 L, Replacing 400-999 Lamp wattage HID Fixture	Per fixture	\$60.00	\$60.00	\$60.00	N/A	http://www.linkedin.com/company/duke-energy-corporation https://news.duke-energy.com/rss http://www.youtube.com/DukeEnergyMediaCtr
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T5 HO High Bay 6 L, Replacing 400-999 Lamp wattage HID Fixture	Per fixture	\$70.00	\$77.00	\$77.00	N/A	https://itunes.apple.com/us/app/duke-energy/id1325217974?mt=8
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(https://play.google.com/store/apps/details?

PRODUCT UNIT OF INDIANA NORTH SOUTH KENTUCKY AVAILABLE FOR
 id=com.dukeenergy.customerapp.release&hl=en_US&pcampaignid=MKT-Other-global-all-co-prtnr-
 MEASURE CAROLINA CAROLINA NEW
 py-PartBadge-Mar2515-1) CONSTRUCTION

T5 HO High Bay Our Company



8 L, Replacing

750-999 Lamp
wattage HID

Per fixture
Partner With Us

\$88.00

\$88.00

\$88.00

N/A



Fixture

Safety and Preparedness



T5 HO High Bay;
2-6L Fixtures or

Community



1-12L Fixture

Replacing 1,000

Per fixture
Customer Service

\$154.00

\$154.00

\$154.00

N/A



(/customer-service)
Lamp wattage
HID Fixture

Controls and Sensors Home Services

(/home-services)



Bi-level Controls

Per watt

\$0.10

\$0.10

\$0.10

N/A

(Exterior)

controlled
Survey Sweepstakes and Rules



(/customer-service/official-program-rules)

Bi-level Stairwell

Fixture with
Integrated

Per watt

\$0.30

\$0.33

\$0.33

N/A



(/home/billing/rates/public-notice)
Regulatory Information and Public Notices

Control Sensor Duke Energy One

(https://one.duke-energy.com/)



exhaust fan in

restroom

\$43.00

\$47.00

\$47.00

N/A

restrooms

Privacy (/legal/privacy)

Daylighting

Control with

Occupancy

Sensors

(Interior)

Per watt

\$0.14

\$0.15

\$0.15

N/A

controlled

California Consumer Privacy Statement (/legal/ccpa)

Do Not Sell or Share My Personal Information (CA)

Terms of Use (/legal/terms-of-use)

Networked

Lighting

Controls

Per watt

\$0.25

\$0.36

\$0.36

N/A

controlled

Accessibility (/customer-service/accessibility)

Occupancy

Sensors

(Interior)

Per watt

\$0.10

\$0.12

\$0.12

N/A

controlled

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SKIP TO CONTENT

PRODUCT	UNIT OF MEASURE	INDIANA	NORTH CAROLINA	SOUTH CAROLINA	KENTUCKY	AVAILABLE FOR NEW CONSTRUCTION
Photocells (Exterior)	Per watt controlled	\$0.05	\$0.06	\$0.06	N/A	
Photocells with Time Clocks (Exterior)	Per watt controlled	\$0.10	\$0.12	\$0.12	N/A	
Remote Mounted Daylight Sensor (Interior)	Per watt controlled	\$0.10	\$0.10	\$0.10	N/A	
Switch or Fixture Mounted Daylight Sensor (Interior)	Per watt controlled	\$0.10	\$0.12	\$0.12	N/A	
Switching Controls for Multi-level Lighting (Interior)	Per watt controlled	\$0.10	\$0.12	\$0.12	N/A	
Time Clocks External Lighting (Exterior)	Per watt controlled	\$0.03	\$0.03	\$0.03	N/A	
Time Clocks Lighting (Interior)	Per watt controlled	\$0.03	\$0.03	\$0.03	\$0.03	

SKIP TO CONTENT

Inquiry Form and FAQ

Need clarity on requirements, or help determining what additional supporting documentation is necessary? Unsure if your equipment qualifies? Submit your inquiry electronically, or contact us at 866.380.9580 (tel:866.380.9580).

[Submit an Inquiry >](#)

[Frequently Asked Questions >](#)

(/business/products/smartsaver/applications/business/products/smartsaver/question)



BRIAN TAYLOR
STATE FIRE MARSHAL

January 2, 2026

Chief Robert Ray Gentle Jr.
North Wilkesboro Fire Department
709 Ninth Street
North Wilkesboro, NC 28659

Dear Chief Gentle:

The 2026 Volunteer Fire Grant Fund application is now open. Recent legislation changes in HB259 now allows departments up to 8 paid full-time or equivalent to (2080 hours) in a fiscal year, as well as the grant size increased not to exceed forty thousand (\$40,000). Departments that receive less than (\$50,000) per year from Municipal or County funding will no longer have to match the grant. Departments that receive more than (\$50,000) but less than or equal to (\$75,000) shall match one dollar (\$1.00) for each three dollars (\$3.00) of grant funds. Those departments receiving more than (\$75,000) shall match the grant on a dollar-for-dollar basis.

Note: changes have been made to the grant application. Documentation is required for county funding and paid part-time hours.

To submit your application, visit <https://apps.ncdoi.net/f?p=301>. Use your OSFM ID: **rg2137**

Applications must be submitted no later than **March 1, 2026**. Applicants will be notified of their grant application status via email on **May 15, 2026**.

Applications received will be reviewed using an objective point system with highest priority given to firefighter safety.

Any equipment ordered prior to May 15, 2026 will not be honored by the grant program. DO NOT place any orders for equipment until you have been notified that your grant has been approved. **Equipment purchased that is not on the approved equipment list will not be funded.**

If you are considering a vehicle or building request, please prepare the specifications and receive potential bids prior to the May 15, 2026 announcement date. It is important that you do not make any commitment prior to this date.

If you have questions concerning the 2026 Volunteer Fire Grant Fund program, please do not hesitate to contact the Grants division at (919) 647-0000.

Sincerely,



Samnita Stanley
Grant Fund Administrator

SS/ss

XII. Board Business – (action needed)

P.) North Wilkesboro Board of Commissioners, Commissioner Appointments-

Randy Huffman, Mayor

Q.) Discussion of Board of Commissioners Meeting Location- *Randy Huffman,*

Mayor

**P.) North Wilkesboro Board of Commissioners, Commissioner Appointments-
Randy Huffman, Mayor**

BACKGROUND:

- The North Wilkesboro Town Code stated that there shall be two regular meetings of the Board of Commissioners on the first Tuesday after the first Monday and on the 4th Thursday with the exception of holidays and special events. (Chapter 2, Article 2, 2.7 Meetings).

ACTION:

- The North Wilkesboro Board of Commissioners needs to appoint members to the nonprofit boards.

ATTACHMENTS:

- Board of Commissioner Appointments.

Q.) Discussion of Board of Commissioners Meeting Location- *Randy Huffman, Mayor*

BACKGROUND:

- On December 2nd the Board of Commissioners held its organization meeting at the Wilkes Board of Education Board Room at 613 Cherry Street.

ACTION:

- Staff request feedback on the Board of Commissioners meeting location.

ATTACHMENTS:

- N/A.

Town of North Wilkesboro 2026 Board of Commissioners Appointments

Current Appointments:

1. Wilkes Medical Foundation: Michael Parsons
2. Wilkes County Tourism Development Authority: Taylor Berry (Staff Appointment).
3. Blue Ridge Opportunity Commission: Kris Hurley

Vacant Appointments:

1. Wilkes Art Gallery: TBD
2. High Country Council of Governments: TBD
3. Wilkes EDC: TBD